

**Minutes of Board of Education Meeting
April 18, 2018, 6:00 p.m.
Albany Campus, Boardroom**

Board of Education members in attendance

Jim Merryman (Chair, attended remotely via Zoom), Randy Camp (Vice-Chair, presiding over the meeting), Dick Running, Keith Frome, Linda Modrell, Shelly Garrett

Staff and Representatives in attendance

Greg Hamann, Bruce Clemetsen, Dave Henderson, Ann Buchele, Jennifer Boehmer, Kevin Mahoney (*Classified*), Richenda Hawkins (*Faculty*), Miranda Dudzik (*Part-Time Faculty*), Brian Ixthluahic (*SLC*), Amanda Kliever

The regular meeting was called to order at 6:00pm,

CHANGES TO THE AGENDA – None

CITIZEN COMMENTS – Jaya Conser-Lapham, Veterans Resource Coordinator wanted to introduce herself to the Board. She wanted to express her gratitude for everyone who is involved in different ways. She let them know of some activities that are specific to veterans and she is very excited to be here. She is working hard to create a sense of belonging for the veteran students and appreciates efforts by the Board that acknowledge their service.

INTRODUCTIONS AND RECOGNITIONS – Javier Cervantes, Director of Institutional Equity & Student Engagement introduced a few participants of this year's cohort of Leadership LBCC. They started out with 16 in the cohort, and feels this program makes the participants better agents for the institution around issues of difference, diversity and inclusion. The program is open to classified, management and faculty across campus.

Virgil Agnew, Developmental Studies faculty, said his "A-Ha" moment was realizing how important it is to have conversations with people who are different from him. He also shared a document his department uses for responding to writing assignments by ELL students. Some of these guidelines were included because of what he's learned in the Leadership LBCC program.

Jess Jacobs, Director of Budget & Finance said he entered this program because he has heard cultural competency talked about in meetings and wanted to learn more about it. He was surprised at how many practical applications there are, and has implemented what he's learned in his own department.

Paige Schindler, Literacy Coordinator for the Adult Basic Skills Department, said this program has been extremely beneficial. She just finished her bachelor's degree last term and her minor was Ethnic Studies, so she came into the program with a social justice background. She is looking forward to putting what she's learned to work in her position.

CHAIR COMMENTS – None

STRATEGIC ACTIVITY

- 1) Board Representative Reports
 - a) **ACCT** – Nothing new to report

- b) **OCCA** – Ms. Modrell reminded the group that OCCA is holding a summer workshop for Board members on June 25 at the Oregon Garden. She also said 2 community colleges have hired new presidents, Columbia Gorge Community College and Mt Hood Community College. Last, she let the Board know that Umpqua Community College recently held a new building dedication. This new building replaced Snyder Hall, the location of the 2015 shooting at UCC.
 - c) **Foundation** – Ms. Boehmer reminded everyone about the Distinguished Alumni and Scholarship Awards Reception on April 25 at 7:00pm.
- 2) Campus Representative Reports
- a) **SLC** – This is Brian’s last meeting. The new SLC President, Shelby Pick will be joining the Board next month. He added that Earth Day is tomorrow and several clubs and co-curricular groups will be in the Courtyard with information and presentations. Diversity Day is also coming up in May.
 - b) **Faculty** – Richenda had nothing to add to her report.
 - c) **Classified** – Kevin announced that the Classified Association had elections that just closed a couple hours ago and there was a tie for one of the positions! This has never happened before, so they will decide tomorrow what happens next.
 - d) **PTFA** – Miranda wanted to thank Dr. Buchele for providing funds for the PTFA to have the opportunity to participate in Spring Inservice. They were able to hold a few different sessions for part-time faculty to attend, she thought the conversation with the deans was the most valuable. She thanked the deans and others that gave presentations at their event: Jason Kovac, Katie Winder, Leslie Hammond, Jess Winans, Jeff Flesch, Danny Aynes, and Kelli Dunleavy. She attributed the great turnout to the fact that these sessions were held on a non-instructional day. She also thanked Chair Merryman for his positive feedback on her report this month. Dr. Frome agreed that it was an outstanding report!

FIDUCIARY ACTIVITY

- 1) Consent Agenda – **Dr. Frome moved to approve the Consent Agenda. Mr. Running seconded. Motion to approve the Consent Agenda passed unanimously. (6,0)**
- 2) RES 20-18 Salary Recommendations – President Hamann presented the salary recommendation that addresses employees not represented by an association. It is recommended that Management and Confidential receive a 2.1% increase. Part-time Classified staff receive a 2.77% increase and part-time faculty, not represented by the Part-Time Faculty Association, receive a 3.25% increase. **Dr. Frome moved to approve RES 20-18 as submitted. Ms. Garrett seconded. RES 20-18 Salary Recommendations passed unanimously. (6,0)**
- 3) RES 23-18 Naming the Baseball Field – President Hamann received a recommendation that LBCC name the newly and substantially updated baseball field after former LBCC baseball coach and Athletic Director, Dick McClain. Board Policy requires College Council to approving any attempt to name a campus facility. College Council has approved it and President Hamann thinks this is a great opportunity to honor someone who has been so committed to the college. **Ms. Garrett moved to approve RES 23-18 Naming the Baseball Field. Mr. Running seconded.** Discussion followed. Mr. Running asked if it would be better to call it Dick McClain Field, specifically including his first name to make it specific to him. Leslie Hammond, Dean of Student Engagement, said that could be a consideration if that’s what the Board wants. Dr. Frome agrees that this is an outstanding opportunity and wonders if there is a similar way to honor another longtime LBCC Baseball coach, Greg Hawk. Ms. Hammond explained that there could be a variety of future naming opportunities. **Mr. Running requested to amend the motion to name the field Dick McClain Field. Dr. Frome seconded.** More discussion ensued. Chair Merryman feels those who are on this committee put a lot of effort and

thought into this and it's difficult for him to support changing the recommendation. He asked Ms. Hammond if she could help him understand why the first name was not included. She said traditionally, only the last name is used. In conversation, many people do refer to it as Dick McClain Field, but signage and the official name would be McClain Field. **The Board voted on the amended motion, to name the field Dick McClain Field. The motion did not carry. (2,4) Yes: Dick Running and Dr. Frome. No: Shelly Garrett, Randy Camp, Jim Merryman and Linda Modrell. The Board voted on the original motion, to name the field McClain Field. The motion passed unanimously. (6,0)**

Dr. Frome asked how the Board could move forward to honor Greg Hawk. Ms. Hammond said the best way would be to contact the supporters of the athletics programs with a proposal. It then would have to go through College Council before coming to the Board for approval.

4) Bids and Services –

- a) RES 22-18 CMGC Exemption – Mr. Henderson explained that the Community College Rules of Procurement as well as state statutes allows community college Boards to adopt an alternative method of procurement when needed. This exemption allows the college the use of the Construction Manager/General Contractor method, which will take the place of the traditional design, bid, build process. This is an advantage to the college when remodeling existing facilities, due to the possibility of unanticipated issues that may come during construction and are therefore not budgeted for. The Board approved a CMGC Exemption when the seismic remodel was done on Takena Hall. **Dr. Frome moved to accept RES 22-18 CMGC Exemption. Ms. Garrett seconded. Motion to approve RES 22-18 CMGC Exemption passed unanimously.**
- b) RES 19-18 Contractor Selection for Albany Remodel – Mr. Henderson reported that three firms responded to the invitation to bid that was advertised, Triplett Wellman, Gerding Builders, and GBC, LLC. Scores compiled by the five-person review panel put Triplett Wellman at the top, with Gerding in a close second. Triplett Wellman also built the Healthcare Occupation Center and did the work in the IA Building for the Mechatronics remodel. Ms. Garrett commented that Gerding has built several projects in the area, has a good reputation and come highly recommended from what she's observed. Mr. Henderson agreed, they have done work for LBCC in the past. Dr. Frome asked if the Board could change the contractor and still use the same resolution and recommendation. Mr. Henderson explained that doing so would open the college to a protest from the firm that lost the work. President Hamann reminded the Board that the college uses a process approved by the Board that produces a numerically scored recommendation when selecting contractors. Dr. Frome's suggestion could be done, but could also be problematic for the college. Dr. Frome asked questions regarding the scoring matrix provided. Mr. Henderson explained that any scoring inconsistencies can be attributed to the scorers using their own individual scoring method. All scorers used the same criteria, but their method was unique to them. It is the composite of all five scorers that give the final score. Ms. Garrett added that while she's pleased we are now using a contractor from the state of Oregon, she feels additional weight should be given to local contractors based out of and pay taxes in our service district. While the scoring methods were different, Mr. Camp asked if the five scorers were in agreement that Triplett Wellman is who they would recommend. Mr. Henderson confirmed that the group as a whole agreed that Triplett Wellman should be awarded the bid. Chair Merryman clarified, the Board is being asked to approve the resolution or not approve it, they are not being asked to choose a contractor. If the Board chooses to not approve this resolution, President Hamann would recommend going to legal counsel to review the process. The question should be whether the college followed the process or not. **Mr. Running moved to approve**

RES 19-18. Chair Merryman seconded. Motion to approve RES 19-18 passed. (5,1) Dissenting vote was from Dr. Frome.

- 5) In-Line Boiler Purchase and Install at the Lebanon Center – Mr. Henderson explained this is an information only item.
- 6) First Read of 7000 Series Board Policies
 - a) 7010 – No feedback provided
 - b) 7015 – No feedback provided
 - c) 7030 – Dr. Frome would like to see clearer language in the statement regarding what the students “create”. Reading it, it’s not clear what exactly the students create. He would also suggest clearer language in the last paragraph regarding the sanctions that may be imposed on students.
 - d) 7040 – No feedback provided

These will come back to the Board in May for approval.

- 7) Administrative Reports
 - a) **President’s Report** – President Hamann wanted to add to the previous conversation, that if the Board has concerns about the process of contractor selection, a review including Board members can be done. He also let the Board know that he just got home from the Green Transportation Summit in Tacoma. He was proud to be there and proud that LBCC organizes this event every year. This year, there were 400+ attendees, including a representative from the Washington Governor’s office and three legislators for transportation issues.

Mr. Running commented that in President Hamann’s report, he talked about critical thinking and when he thinks about himself engaging in critical thinking, he isn’t sure how to accomplish that without being skeptical. President Hamann explained skepticism and critical thinking are not related. He went on to say the most important thing about critical thinking is to be able to hold your own beliefs in suspension, being open to the possibility that someone else is right. He also said we could have a conversation about critical thinking and how we can help our students in that aspect.
 - b) **Advancement** – Ms. Boehmer wanted to make sure the Board was aware of some upcoming events, all great opportunities for the Board to interact with the community. April 25 is the Distinguished Alumni and Scholarship Awards Banquet, The LBCC Time Capsule Reveal Party is coming up on May 16 (right before the Budget Committee and Board Meeting) and June 13 is Night at the Knights baseball game. It’s a good opportunity to reach out to our community and build relationships with them and the Foundation.
 - c) **Academic Affairs and Workforce Development** – Dr. Buchele had nothing to add.
 - d) **Student Affairs** – Dr. Clemetsen shared a document created by a new piece of equipment we have acquired. It is a Braille copy of the first page of the Board agenda. We are expecting 6 blind students next fall. It takes about 10 hours to turn a textbook into Braille. He was very excited to share this with the Board!

He also talked a little bit about Single Stop. Single Stop is a national anti-poverty organization that coordinates public benefits for students. Over the last year, they have made their software that performs the eligibility assessment available to other institutions. We have received a grant from the HECC, and we are the first community college in Oregon to purchase the software. This will be a great benefit for our affordability efforts. Dr. Clemetsen hopes this will be ready to launch for Fall Term 2018.
 - e) **Finance and Operations** – Mr. Henderson had nothing to add.

BOARD COMMENTS

Chair Merryman – Thanked Randy for stepping in for him in his absence. He wished Brian luck in his future as this is his last meeting.

Ms. Garrett – Said she went to a meeting today and talked to a man from Lincoln City about his community college education and how valuable it is to people. Community Colleges do amazing things. A Benton County Commissioner was there as well who is also a big community college supporter.

Mr. Camp – First time he’s sat in this chair and can’t wait for Chair Merryman to get back. He also wished Brian luck in his future.

Mr. Running – He welcomed Jennifer Boehmer to LBCC. He also wanted to share a couple things unrelated to LBCC. First was that he had the opportunity to tour the USS Portland with his son. It was the first time he’s been aboard a Navy ship since 1979. He also wanted to let the Board know that this Sunday, he is leaving for his annual “After Tax Golf Getaway” in Palm Springs with his friends.

Adjourned to Executive Session at 7:32PM

Returned to Regular Session at 7:49

Adjourned Regular Session at 7:49