

**MINUTES OF:
LINN-BENTON COMMUNITY COLLEGE
BOARD OF EDUCATION RETREAT
AUGUST 12, 2016**

Board of Education members present:

Jim Merryman, Shelly Garrett, Ron Mason, Dick Running, Barry Broadbent, R. Keith Frome, Randy Camp

Also in attendance: Greg Hamann, Amanda Kliever

Meeting was called to order at 8:34am

Chair Merryman presented former chair, Shelly Garrett, with a plaque in appreciation for her service as Board Chair in 2015-16.

President Hamann provided an update to the Board members on the Part-Time Faculty Association negotiations. A mediator is being planned to come help the teams make progress on a contract.

**Chair Merryman called for an Executive Session at 8:45 am
Regular retreat reconvened at 8:47 am**

REVIEW AND DISCUSSION OF BOARD SELF-EVALUATION MATERIALS

Chair Merryman opened the floor to discussion about the self-evaluation the Board members completed.

There seemed to be a difference of understanding/opinion on the goals of the ending fund balance due to the range of responses. Discussion among the group brought them all to the same understanding.

Ms. Garrett felt the college needs to look for new revenue sources. President Hamann explained we have been very successful in obtaining new sources, but they're not operating resources so they don't go into the General Fund. They are for things like equipment and special projects.

Mr. Camp suggested a service that is not available locally that LBCC can provide to the public. An example he offered was an EPA testing facility at the ATTC. This is not something that is available currently, so it wouldn't compete with local businesses that support LBCC.

Ms. Garrett would like the Board to consider a meeting where members can discuss non-traditional revenue paths. She would like this to be a Board goal for next year.

President Hamann suggested the two Board members that serve on the Foundation Board take those ideas to the Foundation to see if they can help.

Mr. Broadbent pointed out that our best revenue source is new students. We should continue to serve our students by educating them so they can find living wage jobs after graduation. Keeping innovative programs is the only thing that will make us the best community college in the state.

Ms. Garrett encouraged Board members to use their positions in their communities to look for opportunities.

Mr. Mason moved to form a committee to discuss non-traditional revenue sources. Ms. Garrett seconded. Motion approved unanimously. (7, 0)

Chair Merryman suggested if the Board is “rubber stamping” things, they need to take a look inward and make sure they are all participating and getting involved in the strategic direction of the college.

President Hamann added that the college tries not to bring items to the Board that they will not support. The staff try to understand what the Board wants and works to resolve issues before bringing them to the Board. So while it may feel like “rubber stamping”, the college administration works hard to refine items before asking for Board support.

Dr. Frome would like more input from the Board on the new year’s Strategic Objectives presented by college administration.

Mr. Mason feels the Board does give input and that the administration truly does listen to what the Board says.

Ms. Garrett pointed out that she has heard from various sources that this is a very vocal Board.

Mr. Mason also thought the Board’s overall scores from GISS were higher than they were in 2014, despite this being a fairly new Board.

Mr. Running added the old Board didn’t question a lot of things. This Board seems to ask a lot more questions than in the past.

Mr. Camp, being a new Board member, said he sees the evaluation as a guideline for moving forward.

Chair Merryman asked the Board if they wanted to do the evaluations in-house again next year, or use an outside company like Board Source as they’ve done in the past. There was a general consensus to do the evaluations in-house with revised questions and the ability to rank, with a comments section. It was felt that would help the Board know where to go in the future.

REVIEW AND DISCUSSION OF PRESIDENT’S EVALUATION SUMMARY, CONTRACT, AND PAYROLL AUTHORIZATION

President Hamann gave the Board a copy of his current contract and payroll authorization. He wanted to ensure everyone was aware of what is in his contract and what his current pay is.

GOAL SETTING FOR BOARD AND PRESIDENT

President Hamann delivered copies of his goals for the upcoming year. After some discussion, the Board was satisfied with the goals set and added an additional one.

The Board reviewed their own goals from last year. Goals that were achieved were removed and new goals were added for the upcoming year.

PROPOSED STRATEGIC OBJECTIVES FOR 2016-17

President Hamann reminded the Board that setting the Strategic Objectives is an iterative process. New objectives are not created each year, but objectives are removed if they've been met and new ones are added, if needed.

With a few minor changes, the Board agreed these objectives were appropriate so will go before the Board for adoption at the September 2016 regular Board of Education meeting.

Meeting adjourned at 1:21 pm