

# Interpersonal Communication

COMM 218 – Fall 2018

CRN: 21296

**Date:** September 24<sup>th</sup> – December 3<sup>rd</sup>

**Time:** MWF 11:00 – 11:50 AM

**Location:** IA 223

**Instructor:** Jared Short

**Email:** [shortj@linnbenton.edu](mailto:shortj@linnbenton.edu)

**Phone:** 541-917-4564

**Office:** SSH - 212

**Office Hour:** MWF 10:00 – 10:50 AM  
and by appointment

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## Course Description:

This course introduces students to various aspects of the communication process in one-to-one relationships. Emphasis is placed on enhancing personal and professional relationships by expanding knowledge, increasing understanding and developing practical skills necessary for competent communication.

## State of Oregon's Outcomes Statement:

As a result of taking General Education Speech Communication courses, a student should be able to:

- Engage in ethical communication processes that accomplish goals
- Respond to the needs of diverse audiences and contexts
- Build and manage relationships

## LBCC:

As a result of taking COMM 218, a student should be able to:

- Use critical reasoning to apply interpersonal communication research and theory to one's life
- Demonstrate an understanding of interpersonal communication's key functional areas
- Analyze, select, and enact appropriate interpersonal communication behaviors based the interpretation of the context

## Student Learning Objectives for This Course:

Students who pass this class will demonstrate the ability to:

- Use theory to explain their behaviors in interpersonal relationships
- Monitor, analyze and adjust their communication behaviors
- Effectively interact with others in personal and professional settings
- Manage conflict more effectively
- Empathize with people who have different thoughts, beliefs and lifestyles

**Course Text:** Adler, R. B., Rosenfeld, L. B., & Proctor II, R. F. (2015). *Interplay: The Process of Interpersonal Communication* (13th ed.). New York: Oxford University Press.

**Online Resources:** [www.oup.com/us/adle](http://www.oup.com/us/adle)

**Linn Benton Community College:** 6500 Pacific Blvd SW, Albany, OR 97321

## **Policies:**

**Contacting the Instructor:** If you need to contact me for any reason, please use your LBCC provided email. I will still reply to you if you use a non-LBCC email, but I will not send any grading or performance information. I will reply to your emails within 24 hours Monday through Thursday. I may take longer to reply during weekends or holidays.

**Assignments:** All class assignments completed outside of class (homework) must be typed. If an assignment is not typed, it will be handed back and considered late. Take-home assignments will be submitted in class, at the beginning of the class.

**Class Etiquette:** Show respect for your fellow class members by being an active listener. We will create a supportive and inclusive environment for our peers. This means that class members will treat one another with respect and offer positive verbal and nonverbal feedback to their peers. Remember to turn off any electronic devices such as cell phones. Failure to comply with these guidelines will result in a warning for the first offense. The second offense will result in being marked absent for that day.

**Attendance:** Attendance is mandatory and worth 50 points. This course relies on your in-class participation. Repeated absences will lower your grade. If you miss more than one class without instructor approval over the course of the term, you will receive half credit for attendance. If you miss more than three classes, you will receive just 10 points. Arriving significantly late (30 or more minutes after class has started) may count as an absence. If you are repeatedly late, the instructor holds the right to start marking you absent. This policy does not require the instructor to contact you ahead of time.

In the event you do miss a class, it is your responsibility to find out what was covered in that class by talking with a classmate.

**Participation:** Your participation in this course is absolutely required because this is a shared learning environment. I will rely on your input, questions and comments in order to explore topics. This means that you will read the assigned chapters, ask questions, make comments, listen and provide constructive feedback to others while demonstrating enthusiasm for the material.

**Plagiarism and Cheating:** One definition of academic plagiarism is: “the intentional submission for evaluation to a college instructor or administrator of material based, in significant part, on work done by someone other than the submitter without reasonable written indication to the evaluator of the material’s true source.” Academic cheating is defined as “the intentional submission for evaluation to a college instructor or administrator of material based, in part, on a source or sources forbidden by generally accepted standards or by regulation established by the evaluator and disclosed in a reasonable manner.” The bottom line is that if you plagiarize or cheat, you will fail my class and face other serious consequences.

**Late Work:** Written assignments will be penalized by 10% for each day after the due date up to one week. All work is due at the beginning of a session and is considered late once that class begins. You cannot make up group work or in-class assignments.

**Tolerance:** In this class there may be times when you disagree with opinions being expressed. It is important that you respond to these opinions in an appropriate, respectful and professional manner. Healthy disagreement and discussion are a central component of this class and is encouraged, but must be done so on a professional and constructive basis.

**Honor Code:** LBCC is dedicated to maintaining an optimal learning environment and insists upon academic honesty. To uphold the academic integrity of the institution, all members of the academic community, faculty, staff and students alike, must assume responsibility for providing an educational environment of the highest standards characterized by a spirit of academic honesty. Accordingly, if you exchange information with another student during an exam, use unauthorized sources during a exam, and/or submit someone else's work or ideas as your own in any of your assignments, you will receive an F for the assignment and may be subject to further discipline.

**Nondiscrimination Policy:** LBCC prohibits unlawful discrimination based on race, color, religion, ethnicity, use of native language, national origin, sex, sexual orientation, marital status, disability, veteran status, age, or any other status protected under applicable federal, state, or local laws.

**Special Needs:** Individuals requiring accommodation due to a documented disability and/or personal hardship should meet with me during the first week of class. I will do my best to assist you, provided that it does not compromise the academic integrity of LBCC. Students with disabilities should contact the Center for Accessibility Resources at 541-917-4789.

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**Assignments:**

(May be added, changed, or deleted with notice)

Detailed descriptions will be provided as activities are assigned.

**Midterm and Final Tests:** The midterm and final will not be compressive; there will be a review period before each exam. Each test will consist of a mixture of multiple choice and short answer questions.

**Journal:** You will be given topics related to interpersonal communication upon which to reflect and apply throughout the quarter. Topics will be based on concepts and theories that we discuss in class. The purpose of this assignment is for you to develop your ability to apply what you learn in class to your life outside of our classroom. I am looking for stories and examples that show application of topics. If it is unclear that the topic has been addressed or if examples are vague, points will be deducted. Each journal entry must be one to 2 pages long, typed, double-spaced and written in 12-point, Times New Roman font with one-inch margins on all sides. Points will be deducted for poor grammar.

**Points:**

Journal	50 pts
Midterm	50 pts
Final	50 pts
Attendance	50 pts
Total	200 pts

**Grading:**

- A = Assignment considerably exceeds the minimum required for the assignment
- B = Assignment exceeds the minimum required for the assignment
- C = Assignment is completed according to the minimum requirements for the assignment
- D = Assignment does not meet the minimum requirements for the assignment
- F = Assignment is incomplete, does not meet the minimum requirements for the assignment, or does not match the directions in the assignment

