***Before you start, please:***

1. Insert the CIS125 class USB Thumb drive
2. On the USB root folder/directory, create the ***CIS125*** folder (unless the folder already exists)
3. Under ***CIS125***, create ***Week5-Files*** folder (unless the folder already exists)
4. Use ***USB-thumb-drive-letter:\CIS125\Week5-Files*** to store all week one files
5. Download ***Week1-Assignment.docx*** to ***Week5-Files*** folder
6. Open the ***USB-thumb-drive-letter:\CIS125\Week5-Files\Week5-Assignment.docx*** file,answer all questions, save the changes to the file, and upload to Moodle.

**Instructions:**

1. Open a new Excel file and save as CIS125\_week5\_lastname.xlsx.
2. In cell A1 enter text Data 1 and B1 enter text Data 2.
3. Under cell A1 enter the following data: 15, 28, 21, 35, 47.
4. Under cell B1 enter the following data: 18, 24, 15, 12, 27
5. In cell C1 enter text Product.
6. Under cell C1 multiply Data1 to Data2.
7. Use a fill handle to copy the formula from C2:C6.
8. In cell A10 enter the value 30.
9. In cell C2 multiply cell A2 to A10 then hit enter.
10. Use a fill handle to copy the formula from C2:C6.
11. If you get zeros in cells C3:C6 then you did it correctly.
12. Go to the Formulas tab then click show formulas.
13. Review the Formulas for cells C2:C6.
14. Change cell C3:C6 from relative reference to absolute cell reference.
15. In cell C2 highlight A10 and use fn and F4 keys to change to absolute cell reference.
16. Go to the Formulas tab then click show formulas.

Output:

