

Office Hours: Tues/Thurs 11 AM to 12:20 PM in BC 102A, Zoom, or by appointment.

Welcome to COMM218: Interpersonal Communication. I hope that you can benefit from this course related to your own interpersonal relationships, regardless be they face-to-face or online. Below you will find the syllabus for the course. Please read through it CAREFULLY, paying special attention to assignment deadlines. A calendar with ALL assignment due dates for the ENTIRE TERM is included, so late assignments are not accepted.

We will focus on the development of interpersonal communication knowledge and the improvement of interpersonal communication skills, both in the context of face-to-face and online relationships. We will move toward these goals by exploring various aspects of theory and practical skill development in the interpersonal communication process. The various aspects of interpersonal communication which we will explore include the communication process, self- concept, perception, emotions, language, nonverbal communication, listening, relationship development, communication climates and conflict resolution. Exploration of these topics will involve readings, in-class discussions, group activities, video clips, written assignments, presentations, and exams.

Success in this course is largely dependent upon your willingness to be an active participant. Additionally, students who successfully complete this course are willing and able to use the technology necessary to access web information, down/upload assignments, and communicate. You must also be a self-disciplined, independent learner with college level reading and writing skills. Completion of WR121 AND RD90 is STRONGLY recommended. Students who successfully complete this course should be able to:

- Apply interpersonal communication research and theory.
- Identify interpersonal communication's key functional areas.
- Analyze, select, and enact appropriate interpersonal communication behaviors based on context interpretation.

TEXT (required): Adler, R.B., Rosenfeld, L.B., & Proctor II, R.F. (2020). Interplay: The process of interpersonal communication (15th ed.). New York, NY: Oxford University Press. ISBN: 9780197501382 Make sure to have a copy of the text (either physical or digital version) NO LATER than Wednesday of Week 2.

EVALUATION AND GRADING:

Assignments	Points	Grade Scale
Homework (8 @ 15 pts. ea.)	120	A 540 – 600
In – Class Example Sharing**	15	B 480 – 539
In – Class Activities (12 @ 10 pts. ea.)	120	C 420 – 479
Exam #1	125	D 360 – 419
Exam #2	100	F ≤ 359
Exam #3	100	
Film Presentation and Outline	20	
Total	600	

NOTE: Final letter grade may be lower at the end of the term. See the “ATTENDANCE” policy for more information.

COURSE MATERIALS: internet, knowledge of Moodle, and Word/PDF/ODT application; NO PAGES FILES.

IN – CLASS/HOMEWORK ACTIVITIES: Each week there will be a variety of in – class activities and homework assignments. You must be on time and present for the entire class period (all 80 minutes) to complete, submit, share, and earn points for these assignments. Homework outside of class will be submitted via Moodle. You will share homework examples in class based on the first letter of your last name, noted below in the course calendar. Make up activities will not be offered for unexcused absences.

ATTENDANCE: Attendance is based on your presence AND participation in class. I will take roll daily in class. You are allowed two (2) unexcused absences for the term. For every unexcused absence after two (2) your FINAL COURSE GRADE will be lowered by 1/3. Also, you must arrive on time and stay for the full class. If you are going to be gone for a college sanctioned event, documentation needs to be submitted PRIOR to being gone for the absence to be excused. Documentation after the fact will not be accepted.

FILM PRESENTATION: Throughout the term, we watch clips from shows and films that demonstrate interpersonal concepts. This presentation will require you to select a film or show and identify/explain examples of course concepts in the film/show. You will present your findings in an oral presentation during week 10.

DEADLINES: All homework assignments are due via Moodle by midnight on the dates listed. Sharing examples assignment is based on the first letter of your last name and the due dates are listed below. After ALL assignment due dates, assignments are late and not accepted. If you miss a deadline, it is NOT acceptable to simply email an assignment.

24 HOUR POLICY: Once graded work is handed back you must wait 24 hours before asking questions about the grade you earned. Comments are given on all graded work, so please take the time to read the comments before asking questions as many times the questions that arise are answered in the comments.

WRITTEN ASSIGNMENTS: All assignments must be typed, double – spaced, and proofread. Conventional spelling, complete sentences, and a formal approach is required; No “text” language, emojis, or abbreviations.

FOOD AND DRINKS: You may eat and drink in class. However, if you abuse this privilege, you will lose it.

TECHNOLOGY: If your phone rings in class, I will answer it and you will lose ten (10) points. If your device is out and/or not focused on course material, you will lose ten (10) points. Remove headphones during class. Any recording in class is prohibited without permission. I reserve the right to publicly mock you for violating these rules. Class is 50 minutes so give your eyes a break from technology.

END OF TERM GRADE DISCUSSIONS: Please accept responsibility for the grades that you earn. I do not give out grades. You earn them based on the efforts that you put into the course. I understand that “life” happens, the unexpected arises, and the unthinkable emerges at inopportune times. I am always willing to discuss situations with you. I will not engage reasons why your work is incomplete, I will not haggle for points, nor will I change grades especially at the end of the term. Claim responsibility for your grades. The grade you want is a result of the work you put in, empower yourself. (Adapted from a statement provided by M. Nikki Roberts, Ph.D, Central New Mexico Community College.)

ACADEMIC HONESTY: Academic honesty is always expected. Using someone else’s work, information or ideas as your own and/or without proper citations can lead to failing the assignment or the class. In short: do your own work. It is your responsibility to familiarize yourself with LBCC’s Student Code of Conduct. Academic dishonesty is any action that misrepresents a student or group’s work, knowledge, or achievement, provides a potential or actual inequitable advantage, or compromises the integrity of the educational process. Prohibited behaviors include but are not limited to doing or attempting the following actions: Cheating, Plagiarism, Falsification, Assisting, Tampering, Multiple Submissions of Work, or Unauthorized Recording and Use (including but not limited to class lectures). Any violation of the Student Code of Conduct policy will not be tolerated and will be dealt with in accordance with the procedures outlined by the University.

COMMUNICATION: Email is the best way to get in touch with me. However, there are a few stipulations that you need to follow when sending me an email:

- You need to use your LBCC school email address. All email from me will come from cooke@linnbenton.edu. Please check spam/junk folders. DO NOT send emails to erin.cook.3930@mail.linnbenton.edu!
- Please be sure to sign your emails with your first and last name,
- Please include 218 @ 9:30 in the subject line of your email.
- I respond to emails when on campus and during office hours; not evenings or weekends. If you have not heard from me within 24 hours during the week, then you can send a courteous follow up email.
- If you email me a picture of a cute baby animal, you will earn 5 extra credit points. Limit once per term.

CENTER FOR ACCESSIBILITY RESOURCES: LBCC is committed to inclusiveness and equal access to higher education. If you have approved accommodations through the Center for Accessibility Resources (CFAR) and would like to use your accommodations in the class, please talk to your instructor as soon as possible to discuss your needs. If you believe you may need accommodations but are not yet registered with CFAR, please visit the CFAR

Website for steps on how to apply for services or call (541) 917-4789.

NONDISCRIMINATION: LBCC maintains a policy of nondiscrimination and equal opportunity in employment and admissions, without regard to race, color, sex, marital and/or parental status, religion, national origin, age, mental or physical disability, Vietnam era, or veteran status.

INCLUSION, CIVILITY, DIVERSITY AND RESPECT: The LBCC community is enriched by diversity. Each individual has worth and makes contributions to create that diversity at the college. Everyone has the right to think, learn, and work together in an environment of respect, tolerance, and goodwill. There may be views and opinions that contradict your own. Everyone has the right to their own opinion and to express it; not to impose those opinions upon others. Keeping the expression of thoughts and ideas open in beneficial to all in the learning process.

COVID - 19 SAFETY AND SUCCESS POLICY: The class is schedule to be offered in-person at the Benton Center. If things change, the class will be designed to continue to optimize your class experience. If you experience symptoms of COVID - 19 or are caring for someone who is, please consult LBCC's COVID policies. You do NOT need to disclose private medical information or symptoms.

ASSIGNMENT CALENDAR: (I RESERVE THE RIGHT TO MAKE CHANGES TO THIS SYLLABUS ANY TIME DURING THE TERM.)

		In - Class	Ch.	Assignments
1	1/4 1/6	Course Intro; Overview; Process; Models; Needs Principles; Misconceptions; Interpersonal Defined; Competence	1	Syllabus Quiz due 1/9 Shrek due 1/9
2	1/11 1/13	<u>Shrek Share</u> ; Mediated Communication; Masspersonal Competence (2) Culture; Intercultural; Co-cultures; Values/Norms; Codes; Competence (3)	2 & 3	The Office due 1/16
3	1/18 1/20	<u>Office Share</u> ; The Self; Prophecies; Identity Self - Disclosure; Benefits Risks; Alternatives	4	Bridget Jones due 1/23
4	1/25 1/27	<u>Bridget Share</u> ; Perceptions; Influences; Tendencies; Checking; Empathy; Reqs. Exam #1 (Ch. 1 - 5; in - class)	5	Exam #1: Ch. 1 - 5
5	2/1 2/3	Language; Rules; Worldview; Names; Power; Precision; Responsible Social Media (6); Nonverbals; Characteristics; Functions; Types (7)	6 & 7	Travels due 2/6
6	2/8 2/10	<u>Travels Share</u> ; Listening; Importance; Styles; Challenges; Ineffective; Process <u>One Up Share</u> ; Responses (8); Emotions; Influences; Guidelines (9)	8 & 9	One Up due 2/9
7	2/15 2/17	Managing; Thoughts; Fallacies; Minimize; Maximize (9) <u>Inside Out Share</u> ; Exam #2 (Ch. 6 - 9; in - class)	9	Inside Out due 2/16 Exam #2: Ch. 6 - 9
8	2/22 2/24	Relationships; Form; Knapp's Model; Dialectical Perspectives; Tensions; Meta <u>D & G Share</u> ; Damage; Repair (10); Friends; Family; Romantic; Intimacy (11)	10 & 11	D & G due 2/23
9	3/1 3/3	Conflict; Styles; Systems; Toxicity; Gender; Culture; Management <u>College Share</u> (12); Climates; Development; Defensiveness; Gibbs (13)	12 & 13	College due 3/2
10	3/8 3/10	Analysis Presentations - A Analysis Presentations - B		Outline due 3/6
F	3/15	Exam #3 (Ch. 10 - 13)		

**HOMEWORK EXAMPLE SHARING

A - C	D - F	G - I	J - L	M - P	Q - S	T - W	X - Z
Shrek 1/11	The Office 1/18	Bridget 1/25	Travels 2/8	One Up 2/10	Inside Out 2/17	D & G 2/24	College 3/3