



## **Center for Accessibility Services & Accommodations:**

You should meet with your instructor during the first week of class if:

1. You have a documented disability and need accommodations.
2. Your instructor needs to know medical information about you.
3. You need special arrangements in the event of an emergency.

If you have documented your disability, remember that you must make your request for accommodations through the Center for Accessibility Resources (CFAR) <https://cascade.accessiblelearning.com/LBCC/> every term in order to receive accommodations. If you believe you may need accommodations but are not yet registered with CFAR, please visit the [CFAR Website](#) for steps on how to apply for services or call 541-917-4789.

## **Basic Needs:**

*Any student who has difficulty affording groceries or accessing sufficient food to eat every day, or who lacks a safe and stable place to live, and believes this may affect their performance in the course, is urged to contact the Single Stop Office for support ([SinglestopatLBCC@linnbenton.edu](mailto:SinglestopatLBCC@linnbenton.edu) , 541-917- 4877, or visit us on the web [www.linnbenton.edu](http://www.linnbenton.edu) under student services for current students). Our office can help students get connected to resources to help. Furthermore, please notify the professor if you are comfortable in doing so. This will enable them to provide any resources that they may possess.*

## **Discrimination Policy:**

LBCC prohibits unlawful discrimination based on race, color, religion, ethnicity, use of native language, national origin, sex, sexual orientation, marital status, disability, veteran status, age, or any other status protected under applicable federal, state, or local laws. (For further information <http://po.linnbenton.edu/BPsandARs/> ). Linn-Benton Community College promotes equal educational opportunities for students with disabilities. If you have a disability and need assistance, please notify me immediately so that I am able to assist you. Also, please make an appointment immediately with Office of Disability Services (HO105, 917-4789) so that they can provide assistance.

If you feel you have been discriminated against in any interaction at Linn-Benton Community College or have been harassed by another person while at LBCC please contact us immediately based on the following:

**A student complaint about another student**

Contact: Lynne Cox  
(541) 917-4806  
[coxly@linnbenton.edu](mailto:coxly@linnbenton.edu)

**A student complaint about an LBCC staff member**

Contact: Scott Rolen  
(541) 917-4425  
[rolens@linnbenton.edu](mailto:rolens@linnbenton.edu)

**An LBCC staff member complaint about another staff member or student**

Contact: Scott Rolen  
(541) 917-4425  
[rolens@linnbenton.edu](mailto:rolens@linnbenton.edu)

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**Please do not call me at the Albany Police Department to contact me regarding a question or concern involving this class. Please use the above listed message phone number, send me an e-mail to [corders@linnbenton.edu](mailto:corders@linnbenton.edu) or contact me before or after class.)**

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**Important Dates**

<b>February 3, 2022</b>	<b>Mid-Term Exam Issued</b>
<b>February 10, 2022</b>	<b>Mid-Term Exam Due (By 6:00 p.m.)</b>
<b>March 3, 2022</b>	<b>Final Exam Issued</b>
<b>March 10, 2022</b>	<b>Final Exam Due (By 6:00 p.m.)</b>