

## **CJ 250B Criminal Justice Capstone Course – Regulations and Communication**

**Instructor:** Steve Corder  
**Office Hours:** By Appointment  
**E-Mail:** [corders@linnbenton.edu](mailto:corders@linnbenton.edu)  
**Text:** Website information from Oregon & Federal Laws, Regulatory Agencies, and other data.

**Message Phone:** 917-4237 (Message only)  
**Class Day & Time:** Thursdays 5:00-5:50 p.m.

### **Course Description:**

This is a two-part capstone course. The first part will feature review of Oregon statutory law and Oregon Administrative Rules as they relate to law enforcement and corrections professionals; examination of the Oregon Physical Agility Test (ORPAT); background investigations; OSHA and general workplace safety; dealing with the public and legal liability of law enforcement and corrections professionals. The second part of this course is designed to assess and improve writing skills and to provide instruction on writing professional police reports, memoranda, and documents used in the courtroom.

### **Course Prerequisites:**

- Student must be in their second academic year, at LBCC.
- Student must have already successfully completed WR121-English Composition prior to enrolling in this course.

### **Requirements:**

- **Mid-Term Examination-(40% of grade):**  
The test can be a combination of multiple choice, matching, true/false, and/or essay questions. In addition, this test and the final may cover commonly misspelled words used in law enforcement.
- **Final Examination-(40% of grade):**  
The test can be a combination of multiple choice, matching, true/false, and/or essay questions. In addition, this test and the mid-term exam may cover commonly misspelled words used in law enforcement.
- **Class Attendance, Quizzes, Other Assigned Work and Participation-(20% of Grade):**  
Students will read assigned articles, review laws and regulations that are provided. They will participate in a group setting to network with other students and provide feedback to other students.

### **Withdrawal Policy:**

Official withdrawal from the class is required by the registrar, or you will receive a grade of “F” for failure or “Y” for no basis for grade. Failure and No Basis for Grade will impact your financial aid eligibility. Non-attendance does not constitute withdrawal. For additional withdrawal information, see the registrar’s office or refer to the schedule of classes.

### **Grades:**

Grades will be determined on a percentage basis from the results on the listed requirements; percentages are as follows:  
“A”=90-100%    “B”=80-89%    “C”=70-79%    “D”=60-69%    “F”=Below 59%

***NOTE: Criminal Justice students are required by LBCC standards to pass this course with a grade of “C” or better.***

If you feel you have been discriminated against in any interaction at Linn-Benton Community College or have been harassed by another person while at LBCC please contact us immediately based on the following:

**A student complaint about another student**

Contact: Lynne Cox  
(541) 917-4806  
[coxly@linnbenton.edu](mailto:coxly@linnbenton.edu)

**A student complaint about an LBCC staff member**

Contact: Scott Rolen  
(541) 917-4425  
[rolens@linnbenton.edu](mailto:rolens@linnbenton.edu)

**An LBCC staff member complaint about another staff member or student**

Contact: Scott Rollen  
(541) 917-4425  
[rolens@linnbenton.edu](mailto:rolens@linnbenton.edu)

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**Please do not call me at the Albany Police Department to contact me regarding a question or concern involving this class. Please use the above listed message phone number, send me an e-mail, or contact me before or after class.**

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