

2 CREDITS2 LECTURE

SPRING TERM

INSTRUCTOR: Dawn DeFord CDA, EFDA, RDH**PHONE:** TBD**E-MAIL:** defordd@linnbenton.edu**OFFICE LOCATION:** Healthcare Occupations Center HOC 22**OFFICE HOURS:** By appointment**CLASS SESSIONS:** Thursday's 8:00-9:50**PREREQUISITES:**

Third Term Status in the Dental Assisting Program

COURSE DESCRIPTION:

Familiarization with various emergencies that may occur in a dental office and the primary first aid choice. The signs and symptoms of a medical emergency, the equipment, treatments and drugs are discussed. Emphasis is placed on the responsibility of the dental health team to be prepared for an emergency.

COURSE OBJECTIVES:

Given lectures on the team approach to: immediate emergency procedures, CPR, shock, respiratory distress, transporting a victim, and first aid for hemorrhage, fractures, burns, and poisons, the student will follow and complete simulated practices of emergency situations with a major emphasis on recognition of an emergency situation and immediate action.

TEXTS AND REFERENCES:

Torres and Erlich, Modern Dental Assisting, Saunders
Phinney, Donna, Dental Assisting, A Comprehensive Approach, Mosby
Janet Bridger Chenga, Emergency Guide for Dental Auxiliaries

EXAMINATIONS AND GRADES:

Course grades will be determined by a series of written quizzes, a written midterm and final examination.

Grading Scale: A = 92% - 100%
 B = 82% - 91%
 C = 72% - 81%
 D = 65% - 71%
 F = below 65%

SCHOLASTIC REQUIREMENTS:

In order to continue in the Dental Assisting Program, the student must achieve 72% or more out of the possible points for Dental Office Emergencies.

METHODS OF INSTRUCTION:

Lectures and instructor demonstrations with Role Playing in the Dental Clinic, PowerPoint presentations by faculty, visual aids, handouts, workbook assignments

CENTER FOR ACCESSIBILITY RESOURCES:

You should meet with your instructor during the first week of class if:

1. you have a documented disability and need accommodations,
2. your instructor needs to know medical information about you, or
3. you need special arrangements in the event of an emergency.

If you have documented your disability, remember that you must make your request for accommodations through the Center for Accessibility Resources Online Services web page every term in order to receive accommodations. If you believe you may need accommodations, but are not yet registered with CFAR, please go to <http://linnbenton.edu/cfar> for steps on how to apply for services or call 541-917-4789.

LEARNING OUTCOMES:

1. Identify drugs and their rational for use in a dental practice.
2. Recognize, identify and interpret signs and symptoms of medical and dental emergencies.
3. Explain, record and document all legal duties including regular documentation required of a dental team
4. Create and maintain accurate medical and dental records.

STUDENT CONTRIBUTION:

Two hours of study are required for each hour of lecture. Assignments are given and you are expected to read those assignments prior to class. It is impossible to cover all portions of every topic in the time allotted for each class. This means that you must accept the responsibility for the material that is not discussed in class. When you find that information is not clear, it is your right and responsibility to raise questions that will clarify these points. Additional information on topics is provided to you in your class pack. You are responsible for all information included in the handouts.

GRADE POINT BREAKDOWN:

Homework	40
Class Activity	45
Quizzes	93
<u>Final</u>	<u>100</u>
Total points possible	278

*point breakdown is subject to change

WEEKLY ASSIGNMENTS:

Weekly assignments are due on Thursday 8:00 a.m. No late homework will be accepted.

EXAMS:

Weekly quizzes are given on Moodle, and will start at the beginning of class. You have one attempt allowed. No late quizzes will be accepted. Zero points will be given for a missed quiz. It is your responsibility to make sure your computer is working and that you have access to Moodle prior to the quiz due date. If you have a problem, it is your responsibility to contact tech services to resolve the issue as soon as possible. In addition, you must email the instructor, explaining the problem, as soon as an issue arises. Instructor notification does not exempt you from testing regulations. A final exam will be given during finals week, with date, time and location TBD. Final exams are only offered during the original scheduled time; no other times will be accepted. If the final exam is not taken during the allotted time, zero points will be given.

DISTANCE EDUCATION POLICY:

For distance learning courses and programs, LBCC provides students with a unique username and password based on their official admission and registration records. The initial password expires on first login, and a new password must be created by the student. Any assistance provided to the student regarding their account requires the student to verify their identity. The student must enter their username and password each and every time the student enters into a distance education course. More information can be found on the eLearning webpage. There are no charges associated with the identity verification process. Students who wish to have their

exams proctored follow LBCC-approved procedures, show proof of current enrollment, and provide photo identification

- Technology and resources are adequate to support a distance-learning environment. Current technologies include the following:
- Our online course management system is “Moodle” (Modular Object Oriented Dynamic Learning Environment)

Current resources include the following:

- Moodle Technical and Administrator support
- Linn-Benton Community College Media Department support
- Faculty are adequately trained and skilled to use distance education methodologies.
- Moodle trainings are provided by the college or as needed by departments.