

## WR 115: Intro to College Writing

### General Class Information

Linn-Benton Community College  
6500 Pacific Blvd. SW  
Albany, OR 97321

**Term:** Fall 2023

**Course CRN and Credit Hours:** 24919, 3 credit hours

**Class/Lab Location and Time:** Online (no live sessions)

### Instructor Information

**Instructor:** Adam Karnes

**Email:** karnesa@linnbenton.edu

### Office Hours/Location:

Fridays, 9-10am and 1-2pm

Zoom or phone (Use the [Setmore link](#) on Canvas to schedule)

### Course Text/Materials

*Your Guide to College Writing*, by Daniel Couch, 2021 (ISBN: 9781943536924 or 9781943536924).

**All students require access to a computer with a word processor and internet access.**

### Course Description

Introduces college level critical inquiry in academic and professional reading and writing. WR 115 students critically read, summarize, and respond in paragraph format. Students develop expository essay writing skills, review conventions, and use individual and collaborative processes. Note: This course does not satisfy institutional writing requirements for the degree seeking or transfer student.

### Course Outcomes

Upon successful completion of this course, students will be able to:

- Write thoughtful, clear, and focused paragraphs and essays for a variety of purposes.
- Illustrate critical reading by clearly summarizing, paraphrasing, and directly quoting.
- Distinguish your ideas from others' ideas in your writing.
- Focus a main point and develop this main point clearly and logically using examples and illustrations in a well-organized essay.

- Revise writing using standard college editing and proofreading conventions (grammar, syntax, spelling, punctuation).

### Grades

Assignment	Percent of grade
Overall Participation	15%
Weekly Activities + Quizzes	15%
Narrative Essay	10%
Draft	(3%)
Finished	(7%)
Summary Essay	10%
Draft	(3%)
Finished	(7%)
Response Essay 1	10%
Draft	(3%)
Finished	(7%)
Response Essay 2	10%
Draft	(3%)
Finished	(7%)
Final Exam Essay	30%

### Overall Grade Basis

A=90-100% B=80-89% C=70-79% D=60-69% F=Less than 60%
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### Extra Credit

**(+3%)** Use the LBCC [Online Writing Lab](#) for extra credit. You will need to provide evidence of your writing center usage. When you submit your draft online, click the box in the submission

form that allows you to mention your teacher's email. They will send me confirmation. My email is karnesa@linnbenton.edu.

## General Class Expectations

### Time expectations

A three-credit class like this one demands about three hours for the online equivalent of campus class time. In addition, a three-credit course will demand between **6 and 10 hours** of studying *outside* of class each week. (This includes assigned readings, research, essays, and other assignments.)

### No Show Policy

Students who do not contact me **in the first week** will be dropped from the course. Completing an assignment or posting to a forum will satisfy this.

### Incompletes

Only students who have completed **80%** of the course and who are experiencing **unique circumstances** will be considered for an incomplete grade. Any incomplete grade that is granted must be followed up the next term with additional course work.

### Participation

Because your active participation is crucial for your learning and assessment, **part of the class grade is based on participation**. Your active involvement is particularly important in an online class. If you're struggling to stay engaged, please reach out to me. You can keep your participation score high by engaging in the online activities, asking questions, or making an appointment for my office hours.

### Deadlines and Late Work

Refer to the schedule for specific weekly and term deadlines.

**I do not accept late work.** Please be proactive, don't procrastinate, and complete your work on time.

Exception: each student may submit **one** assignment after its deadline. Please do not waste this privilege—save it for an actual **emergency**. Notify me on Canvas in the comment box on the assignment submission page. State that you are taking advantage of the "emergency late assignment policy." You may not use the emergency late policy for a draft. The deadline for an emergency submission is 12/2.

### Rewrites

You are encouraged to resubmit an assignment if you believe you could do better work. I will consider changing the grade if I believe the rewrite is a *significant improvement*. **Any rewrites must be submitted by 12/2.**

## Academic Honesty

You must do your own work. Not citing borrowed ideas (even research) is plagiarism, and can result in a failed grade for an assignment, or even the entire course. Any student who represents someone else's composition as their own will automatically fail the course. Unsanctioned use of generative A.I. qualifies as plagiarism.

## Technology

- If at all possible, work from a computer, not a phone or tablet. Working from computer will save you time and frustration when writing and when using Canvas. If you do not have access to a computer, the school can probably help. Contact me about options.
- Please have a contingency plan in case your computer stops working. A smartphone or tablet can be a backup, but isn't ideal.
- **Save your work.** I strongly recommend that you back up your work in more than one place. For example, consider saving to a hard drive and to the internet (Dropbox, Google Drive, etc.).

*If you lack access to technology, please email me confidentially.* The school might be able to help.

## Canvas

We are using Canvas LMS (not Moodle) as the basis for our class. This is where you'll do quizzes, read assignment descriptions, and engage in forum conversations. **The school does not provide technology support for Canvas.** If you experience issues with Canvas, I'm happy to answer questions at [karnesa@linnbenton.edu](mailto:karnesa@linnbenton.edu).

## Writing Format

All written assignments must be submitted electronically on Canvas. (If Canvas isn't working, send via email.)

## School Policies

### LBCC Email and Course Communications

You are responsible for all communications sent via Canvas and to your LBCC email account. You are required to use your LBCC provided email account for all email communications at the College.

### Statement of Inclusion

To promote academic excellence and learning environments that encourage multiple perspectives and the free exchange of ideas, all courses at LBCC will provide students the opportunity to interact with values, opinions, and/or beliefs different than their own in safe, positive and nurturing learning environments. LBCC is committed to producing culturally literate individuals capable of interacting, collaborating and problem-solving in an ever-

changing community and diverse workforce.  
Equal Opportunity and Non-Discrimination Policy

## Communication Policy

I respond to email within 24 hours Mon-Fri. If you email during the weekend, you can expect a reply the following Monday. If you email shortly before an assignment deadline, it's unlikely that I can help you in time.

## Weekly Activities

Complete the following tasks each week. (Refer to the Canvas modules for specifics.)

- **Readings**—Do not get behind on the weekly readings. The material in the textbook informs your assignment activities. If you don't read the text, you won't know what to do.
- **Activities with quizzes**—Follow the instructions on Canvas to complete the activity and associated quiz each week.
- **Canvas discussions**—Participating in the Canvas discussions will keep you focused and motivated, as well as contribute to your participation grade.
- **Assignments**—You have a writing assignment due most weeks. Plan ahead and stay on track. If you miss an assignment, don't give up! You can still pass the class.

## Term Schedule

	<b>Saturday</b> (complete all by 11:59pm)
<b>Week 1</b> 9/24-9/30	<b>Read</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Syllabus</li> <li><input type="checkbox"/> Style Guide</li> <li><input type="checkbox"/> Review Canvas site</li> </ul> <b>Activity</b> <ul style="list-style-type: none"> <li><input type="checkbox"/></li> </ul> <b>(No written assignment)</b>
<b>Week 2</b> 10/1-10/7	<b>Read</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Week 2 Reading</li> </ul> <b>Quiz</b> <ul style="list-style-type: none"> <li><input type="checkbox"/></li> </ul> <b>Activity</b> <ul style="list-style-type: none"> <li><input type="checkbox"/></li> </ul> <b>Write</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Narrative Draft</li> </ul>
<b>Week 3</b> 10/8-10/14	<b>Read</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Week 3 Reading</li> </ul> <b>Quiz</b> <ul style="list-style-type: none"> <li><input type="checkbox"/></li> </ul>

	<b>Saturday</b> (complete all by 11:59pm)
	<b>Activity</b> <input type="checkbox"/> <b>Write</b> <input type="checkbox"/> Finished Narrative
<b>Week 4</b> 10/15-10/21	<b>Read</b> <input type="checkbox"/> Week 4 Reading <b>Quiz</b> <input type="checkbox"/> <b>Activity</b> <input type="checkbox"/> <b>Write</b> <input type="checkbox"/> Summary Draft
<b>Week 5</b> 10/22-10/28	<b>Read</b> <input type="checkbox"/> Week 5 Reading <b>Quiz</b> <input type="checkbox"/> <b>Activity</b> <input type="checkbox"/> <b>Write</b> <input type="checkbox"/> Finished Summary
<b>Week 6</b> 10/29-11/4	<b>Read</b> <input type="checkbox"/> Week 6 Reading <b>Quiz</b> <input type="checkbox"/> <b>Activity</b> <input type="checkbox"/> <b>Write</b> <input type="checkbox"/> Response 1 Draft
<b>Week 7</b> 11/5-11/11	<b>Read</b> <input type="checkbox"/> Week 7 Reading <b>Quiz</b> <input type="checkbox"/> <b>Activity</b> <input type="checkbox"/> <b>Write</b> <input type="checkbox"/> Finished Response 1
<b>Week 8</b> 11/12-11/18	<b>Read</b> <input type="checkbox"/> Week 8 Reading <b>Activity</b> <input type="checkbox"/> <b>Write</b> <input type="checkbox"/> Response 2 Draft

	<b>Saturday</b> (complete all by 11:59pm)
<b>Week 9</b> 11/19-11/25	<b>Read</b> <input type="checkbox"/> Week 9 Reading <b>Activity</b> <input type="checkbox"/> <b>Write</b> <input type="checkbox"/> Finished Response 2
<b>Week 10</b> 11/26-12/2	<b>(No reading assignment)</b>  <b>Activity</b> <input type="checkbox"/>  <b>(Any optional revisions and emergency late essays due)</b>

<b>Week 11 (Finals Week)</b> 12/2-12/9	<input type="checkbox"/> <b>Final Exam</b> Format To Be Determined
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**\*The instructor reserves the right to make changes to the schedule. Any changes made will not result in assignments being due sooner than listed in the original syllabus.**

**Accommodations:** If you have a documented disability, please contact me during the first week so that we can make arrangements. **Disability Services** can also help you if you suspect that you have a disability. Visit their page for more information:  
<https://www.linnbenton.edu/current-students/student-support/center-for-accessibility-resources/>

**Inclusivity:** LLBC welcomes students from all backgrounds and does not discriminate. Please contact me if you feel that I or anyone else at school has treated you inappropriately.  
<https://www.linnbenton.edu/about-lbcc/administration/policies/equal-opportunity.php>

**COVID-19:** If you have questions related to LBCC and COVID-19, [this FAQs page](#) is helpful.