

COMM 218: Interpersonal Communication

Fall 2020 Tuesdays via Zoom in Moodle (80 mins/week)
Instructor: Erin Cook Email: cooke@linnbenton.edu

10AM: 20661 11:30AM: 21811 2:30PM: 20207
Office Hours: via Zoom by appointment only.

Welcome to COMM218: Interpersonal Communication. I hope that you can benefit from this course related to your own interpersonal relationships, regardless be they face-to-face or online. Below you will find the syllabus for the course. Please read through it CAREFULLY, paying special attention to assignment deadlines. A calendar with **ALL** assignment due dates for the ENTIRE TERM is included, so late assignments are not accepted.

We will focus on the development of interpersonal communication knowledge and the improvement of interpersonal communication skills, both in the context of face-to-face and online relationships. We will move toward these goals by exploring various aspects of theory and practical skill development in the interpersonal communication process. The various aspects of interpersonal communication which we will explore include the communication process, self-concept, perception, emotions, language, nonverbal communication, listening, relationship development, communication climates and conflict resolution. Exploration of these topics will involve readings, in-class discussions, group activities, video clips, written assignments, presentations, quizzes, and exams.

Success in this course is largely dependent upon your willingness to be an active participant. Additionally, students who successfully complete this course are willing and able to use the technology necessary to access web information, down/upload assignments, and communicate. You must also be a self-disciplined, independent learner with college level reading and writing skills. Completion of WR121 AND RD90 is **STRONGLY** recommended. Students who successfully complete this course should be able to:

- Apply interpersonal communication research and theory.
- Identify interpersonal communication's key functional areas.
- Analyze, select, and enact appropriate interpersonal communication behaviors based on context interpretation.

TEXT: Adler, R.B., Rosenfeld, L.B., & Proctor II, R.F. (2015). *Interplay: The process of interpersonal communication* (14th ed.). New York, NY: Oxford University Press. ISBN: 9780190646257

EVALUATION AND GRADING:

Assignments	Points	Grade Scale
Homework Assignments (7 @ 15 points each)	105	540 - 600 A
Homework Example Sharing**	20	480 - 539 B
"In - class" Activities (10 @ 15 points each)	150	420 - 479 C
Exam #1	100	360 - 419 D
Exam #2	175	≤ 359 F
Group Film Presentation	50	
Total	600	

NOTE: Final letter grade may be lower at the end of the term. See the "ATTENDANCE" policy for more information.

ACTIVITIES/HOMEWORK: Each week there will be a variety of small group activities/homework assignments covering the concepts we are discussing in the lecture that week. You must be on time to class and present for the entire class period (all 80 minutes) to complete and submit these assignments. All assignments will be submitted via Moodle. Make up activities will not be offered for activities missed due to an unexcused absence. "In - class activities" will be completed on Tuesdays during regular class time via Zoom on Moodle and homework assignments will be due Fridays by 11:59pm via submission to Moodle. See calendar below for more information. The "homework" assignments are what you use to complete the "Example Sharing" assignment (see below).

ATTENDANCE: Your attendance is based on your presence/participation in class. Attendance will be taken based on those present in Tuesdays weekly Zoom meetings during the first 10 minutes of class. You are allowed two (2) unexcused absences for the term, not including technical difficulties. Additionally, you must arrive on time and be present for the full class. For every unexcused absence after two (2) your ***FINAL COURSE GRADE*** will be lowered by 1/3. If you are going to be gone for a university sanctioned event, documentation needs to be submitted PRIOR to being gone for the absence to be excused. Documentation after the fact will not be accepted.

HOMEWORK EXAMPLE SHARING: Based on the first letter of your last name, you will record yourself sharing and explaining 3 examples from the homework assignment for that week and upload it to Moodle. You **ONLY** complete this assignment once during the term. Please look at the calendar below for when you are scheduled to share your examples. If you miss sharing your examples and it is an unexcused absence, you will not be allowed to make up the assignment.

FILM PRESENTATION: Throughout the term, we watch clips from shows and films that demonstrate interpersonal concepts. This presentation will require you to select a film or show and identify/explain examples of course concepts in the film/show. You will present your analysis in a group presentation during week 10.

EXAMS: Week 4 and Finals week there will be an exam covering the materials presented from the previous week's lectures. Exams will be multiple choice, matching, and short answer. Exams will **NOT** be cumulative. A study guide will be provided before each of the exams, available on Moodle.

DEADLINES: All homework assignments are due via Moodle on Fridays by 11:59pm. The one-time "Sharing Examples" assignment is due based on the first letter of your last name (see below). After the due dates, assignments are late and not accepted. If you miss a deadline, it is **NOT** acceptable to simply email an assignment.

24 HOUR POLICY: Once graded work is handed back you must wait 24 hours before asking questions about the grade you earned. Comments are written on all graded work, so please take the time to read the comments before asking questions as many times the questions that arise are answered in the comments.

WRITTEN ASSIGNMENTS: For all assignments they must be typed, double - spaced, and proofread. Use of conventional spelling, complete sentences, and a formal approach is required, meaning "text" language, emojis, or abbreviations are not appropriate.

TECHNOLOGY: I ask that during our Tuesday meetings, you adhere to a few policies:

- Phones on silent and at least out of the frame of the camera.
- Present yourself as you would as if you were attending class on campus in both appearance and engagement; come prepared to interact with your classmates.
- Eating and drinking are fine, as long as it doesn't become a distraction.
- Mind your setting and background, again so that it doesn't become a distraction.
- I reserve the right to publicly mock you for violating these rules.

END OF TERM GRADE DISCUSSIONS: Please accept responsibility for the grades that you earn. I do not give out grades rather you earn them based on the direct efforts that you put into the course. I understand that "life" happens, the unexpected arises, and the unthinkable emerges at inopportune times for all of us; 2020 has been a pristine example of this. I am always willing to discuss life situations with you, if need be. I will not engage reasons why your work is incomplete, I will not haggle for points, nor will I change grades especially at the end of the term. Claim responsibility for your grades. The grade you want is a result of the work you put in, empower yourself.

ACADEMIC HONESTY: Academic honesty is always expected. Using someone else's work, information or ideas as your own and/or without proper citations can lead to failing the assignment or the class. In short: do your own work. It is your responsibility to familiarize yourself with LBCC's [Student Code of Conduct](#). Academic dishonesty is any action that misrepresents a student or group's work, knowledge, or achievement, provides a potential or actual inequitable advantage, or compromises the integrity of the educational process. Prohibited behaviors include but are not limited to doing or attempting the following actions: Cheating, Plagiarism, Falsification, Assisting, Tampering, Multiple Submissions of Work, or Unauthorized Recording and Use (including but not limited to class lectures). Any violation of the Student Code of Conduct policy will not be tolerated and will be dealt with in accordance with the procedures outlined by the University.

COMMUNICATION: Email is the best way to get in touch with me. However, there are a few stipulations that you need to follow when sending me an email:

- I will not open nor respond to emails that come from a “personal” email address. As an LBCC student, you have a school email address which all correspondence with me needs to come from. When sending an email to the class it will come from my cooke@linnbenton.edu email address. You may also use your OSU student email if you are dual enrolled. Please make sure that your email does not filter out emails that come from me. ***DO NOT send emails to erin.cook.3930@mail.linnbenton.edu!***
- Please be sure to sign your emails with your first and last name, otherwise I won’t know who you are or how to answer your questions or concerns.
- Please include 218 in the subject line of your email.
- During the week, I will respond to emails at various times throughout the week but not in the evenings or over the weekend. If you have not heard from me within 24 hours of emailing me during the week, then you can send a *courteous* and *professional* follow up email.

CENTER FOR ACCESSIBILITY RESOURCES: LBCC is committed to inclusiveness and equal access to higher education. If you have approved accommodations through the Center for Accessibility Resources (CFAR) and would like to use your accommodations in the class, please talk to your instructor as soon as possible to discuss your needs. If you believe you may need accommodations but are not yet registered with CFAR, please visit the [CFAR Website](#) for steps on how to apply for services or call [\(541\) 917-4789](tel:5419174789).

NONDISCRIMINATION: LBCC maintains a policy of nondiscrimination and equal opportunity in employment and admissions, without regard to race, color, sex, marital and/or parental status, religion, national origin, age, mental or physical disability, Vietnam era, or veteran status.

INCLUSION, CIVILITY, DIVERSITY, AND RESPECT: The LBCC community is enriched by diversity. Each individual has worth and makes contributions to create that diversity at the college. Everyone has the right to think, learn, and work together in an environment of respect, tolerance, and goodwill. There may be views and opinions that contradict your own. Everyone has the right to their own opinion as well as the right to express their opinion. What people do not have the right to do is to impose those opinions upon others. Keeping the expression of thoughts and ideas open is beneficial in allowing everyone to be involved in the learning process.

ASSIGNMENT CALENDAR: (I RESERVE THE RIGHT TO MAKE CHANGES TO THIS SYLLABUS ANY TIME DURING THE TERM.)

	Mondays (Pre - recorded Lecture)	Tuesdays (Live via Zoom)	Friday (Submit via Moodle)	Sunday (Submit via Moodle)
1	9/28 Ch. 1: Interpersonal Process	9/29 Course Intro via Zoom <i>Who Am I?</i>	10/2 Shrek	10/4 Shrek Share (A - D) *SQ
2	10/5 Ch. 2: Culture	10/6 <i>Individual vs. Collective</i>	10/9 Diversity Day	10/11 Diversity Share (E - G)
3	10/12 Ch. 3: The Self and Ch. 4: Perceptions	10/13 <i>Who Are You?</i> <i>Explore Perceptions</i>	10/16 Bridget	10/18 Bridget Share (H - K)
4	10/19 Ch. 5: Language Lecture	10/20 <i>How Often</i>	10/23	10/25 Exam #1
5	10/26 Ch. 6: Nonverbals and Ch. 7: Listening	10/27 <i>Travels</i>	10/30 One Up	11/1 One Up Share (L - N)
6	11/2 Ch. 8: Emotions	11/3 <i>Green Beans</i> <i>Emotions at Work</i>	11/6 Inside Out	11/8 Inside Out Share (O - R)
7	11/9 Ch. 9: Relational Dynamics	11/10 <i>Phone Swap</i>	11/13 D&G	11/15 D&G Share (S - V)
8	11/16 Ch. 11: Conflict and Ch. 12: Climates	11/17 <i>Play To Win</i>	11/20 College	11/22 College Share (W - Z)
9	11/23 Ch. 10: Relationship Contexts	11/24 NO CLASS: MY B - DAY	11/27 NO CLASS: COLLEGE CLOSURE - Thanksgiving	11/29
10	11/30	12/1 Optional Class Meeting (if necessary)	12/4 Group Presentation Due	12/6
F		Exam #2		

*Syllabus quiz is extra credit.

****HOMEWORK EXAMPLE SHARING**

Date	Last Name	Assignment
10/4	A - D	Shrek
10/11	E - G	Diversity
10/18	H - K	Bridget
11/1	L - N	One Up
11/8	O - R	Inside Out
11/15	S - V	D&G
11/22	W - Z	College