

**Minutes of Board of Education Meeting  
July 18, 2018  
Albany Campus, Boardroom**

***Board of Education members in attendance***

Jim Merryman (Chair), Dick Running, Keith Frome, Shelly Garrett, Kristin Adams

***Staff and Representatives in attendance***

Greg Hamann, Bruce Clemetsen, Dave Henderson, Debby Zeller (*Classified*), Richenda Hawkins (Faculty), Miranda Dudzik (Part-Time Faculty), Amanda Kliever

**REGULAR MEETING**

**The regular meeting was called to order at 6:00pm,**

**CHANGES TO THE AGENDA – None**

**ELECTION OF BOARD OFFICERS**

Nominations were made at the June meeting. Jim Merryman was nominated for the Chair position and Randy Camp was nominated for the Vice-Chair position. **Ms. Garrett moved to close the nominations. Mr. Running seconded. The motion to close the Board Officer nominations passed unanimously. (5,0)**

**Mr. Running moved to elect Mr. Merryman to the Board Chair position and Mr. Camp to the Vice-Chair position. Ms. Garrett seconded. Motion to elect Mr. Merryman and Mr. Camp passed unanimously. (5,0)**

**CITIZEN COMMENTS – None**

**INTRODUCTIONS AND RECOGNITIONS (Chair Merryman)**

Chair Merryman introduced LBCC's legal counsel, Sean Kidd.

Dave Henderson introduced LBCC's new Director of Facilities, Terrell Langley. Mr. Henderson reported that the college conducted a nationwide search that produced many qualified candidates. The search committee unanimously decided Mr. Langley would be the best person to fill this important role on campus.

**EXECUTIVE SESSION (Chair Merryman)**

**The Board adjourned to Executive Session at 6:04pm**

**The Board returned from Executive Session at 6:34pm**

**BOARD CHAIR COMMENTS (Chair Merryman)**

Chair Merryman asked Board members to review the attached Executive Committee calendar and let Amanda know if there are any dates that do not work. He also reminded them that their retreat is coming up on August 11 and will be held at the Lebanon Center Annex.

## **GENERATIVE ACTIVITY**

LBCC's attorney, Sean Kidd visits annually at the July meeting to review with the Board, their responsibilities to the college and to the Board of Education.

He began by letting the Board know that he is especially proud to be LBCC's attorney and he appreciates the opportunity to represent the college.

Rather than reading through each Board Policy that pertains to the Board's responsibilities, he handed out a packet that he put together that summarizes all the information contained in the policies. He briefly talked about a few of the bigger topics that Board members need to keep in mind.

Conflicts of interest or bias are things that Boards sometimes run into. The most important thing a Board member must do if there is a conflict of interest or a personal bias, is to disclose it right away and recuse themselves from the discussion and decision making process. If a Board member is unsure if there is a conflict, please consult with Mr. Kidd.

He reminded the Board members that their power and authority comes as a Board, not as an individual. Board members as individuals, are discouraged from attempting to influence staff or the president on issues they feel passionate about. As individuals, they should support and not criticize the decisions made by the Board, even if they were on the side of the vote that was defeated. He also cautioned against posting and commenting about college issues on social media.

These are all things he is sure the Board already follows as he is not here often, which is a sign of a good Board of Education.

Mr. Kidd's role is the attorney that represents the College and the Board of Education as a whole, he does not represent individual employees or Board members. He concluded by letting the Board members know that his door is always open if they need anything.

Ms. Garrett asked Mr. Kidd if it is acceptable conduct for a Board member to speak negatively about other Board members and the president, and gather support to attend a Board meeting to further promote their own personal bias. Mr. Kidd agreed that this would be inappropriate behavior.

President Hamann pointed out that the Statement of Personal Conduct that Board members sign annually is sitting in front of them, and July is the month they re-affirm their commitment to the Code by signing the statement.

## **STRATEGIC ACTIVITY**

Board Representative Reports:

ACCT – Dr. Frome reported that he is going to New York City in October for the Annual Congress.

OCCA – President Hamann updated the Board on the progress being made on the OCCA Executive Director position. They have it narrowed down to 4 finalists and interviews will take place soon.

Chair Merryman also reported that he, Mr. Running, Ms. Modrell, and Mr. Camp attended the OCCA Summer Workshop. The workshop will be a topic of discussion at the Board Retreat.

Foundation – Mr. Running reminded everyone that the LBCC Foundation Golf Tournament has been rescheduled for September 21 at Springhill.

Campus Representative Reports:

Classified – Debby had nothing to add to her report.

PTFA – Miranda updated the Board on the progress that has been made on how accurate and timely data can be collected on new Part-Time Faculty hires. They are still working on it, but she is optimistic they can find a solution.

Chair Merryman let the campus representatives know that one of the topics of the Board retreat is how the Board uses and interacts with the reps at Board meetings. They are hoping to come away with a clearer role for the representatives.

#### **FIDUCIARY ACTIVITY**

- 1) Consent Agenda – **Dr. Frome moved to accept the Consent Agenda as submitted. Mr. Running seconded. Motion to pass the Consent Agenda as submitted passed unanimously. (5,0)**
- 2) RES 06-19 Annual Board of Education Meeting Calendar. **Dr. Frome motioned to change the May 15 Budget Committee meeting to 6:00 with the Board of Education meeting immediately after. Ms. Garrett seconded. Motion to change the May 15 Budget Committee meeting to 6:00 with the Board of Education meeting to immediately follow passed unanimously. (5,0)**
- 3) Introduction of remaining 7000 Series Board Policies. Bruce let the Board know the remaining policies will get a first reading at the September meeting.
- 4) Administrative Reports
  - a. **President's Report** – President Hamann had nothing to add to his report.
  - b. **Institutional Advancement** – Jennifer was not present.
  - c. **Academic Affairs and Workforce Development** – Ann shared that the Community College Research Center is visiting us in November to learn more about what we're doing with Guided Pathways and how we're doing it.
  - d. **Student Affairs** – Bruce had nothing to add to his report.
- 5) **Finance and Operations** – Dave had nothing to add to his report.

#### **BOARD COMMENTS**

Mr. Running commented that the May meeting was an interesting one. He feels that most of the other Board members wouldn't have "stacked the deck" like Dr. Frome chose to do. The citizens spoke and the Board listened, just how it is supposed to happen. He thought the Board acted appropriately during the citizen's comments portion of the meeting, even though it seemed as if they were speaking on an issue that was different from what the Board was voting on that night.

Dr. Frome is happy to see the Health occupations programs doing so well. On a personal note, it has been a tough year with a few friends and patients recently passing away from cancer.

Chair Merryman echoed Dr. Frome's thoughts on Health occupations, it is also happening in the other CTE areas. Graduates are getting jobs and there are waiting lists for many of the programs. LBCC is making a big impact on the community.

Mr. Running added that he is excited that Andy Olsen and Rick Peterson are joining the LBCC Foundation Board.

**Adjourned 7:19**