

(Tentative syllabus)

Instructor Information and Availability

Instructor: Jane Walker

Phone: 541-917-4873

Office: North Santiam Hall (NSH 202)

Email: walkerja@linnbenton.edu

Office hours: 11-12 on MW, 12-1 on T, and other days/times by appointment

Course Information:

CRN 42194 and CRN 42193 (ALP)

Class time: MWF, 9:00-9:50

Location: NSH-109 on MW

NSH-108 on F (computer lab)

Required texts and supplies: There are no required textbooks for WR121 or ALP this term. The following, however, IS required:

- 3 copies of each essay draft to share with peer partners and Jane (The college charges 10 cents per page to photocopy. Get a photocopy card in the business office.)
- A pocket or file folder for final draft portfolios (Just a plain *paper* folder is all you need. The plastic ones are more expensive and too bulky.)
- Two examination books for the final exam (“green” books)

Strongly recommended:

- A 3-ring binder with dividers (which you can make yourself) to keep track of your writing and handouts this term.
- A memory device (flash drive, USB) to save all your work. We will be spending some time in a computer lab this term, and that device will come in very handy.

Course Overview

Welcome to WR121! This term you will get lots of practice writing, and learning to write well—like any skill—takes frequent practice, commitment, a positive attitude, and patience! Well-known writer and teacher William Zinsser said, “Writing and learning and thinking are the same process.” Your writing this term should reflect critical thinking as well as thoughtful response and analysis. Stretch the boundaries of what you have thought and learned in the past, and be open to new ideas and different perspectives. To support that process, you will be reading, responding to, and analyzing a variety of essays throughout the term. I look forward to working with you for the next ten weeks as you work on your writing and hone your reading and thinking skills. Please come see me anytime with questions and concerns.

“Writing is thinking. It is more than living for it is being conscious of living.”
--Anne Morrow Lindbergh

Student Learning Outcomes (READ CAREFULLY! You will be evaluated on each of these categories for major writing assignments)

(Note: in addition to these broader course outcomes, you will be expected to demonstrate competence in a range of more specific course objectives.)

1. **Analyze the rhetorical needs** (the interaction of audiences, purpose/outcome, and subject) of a variety of academic and practical writing assignments.
2. **Apply appropriate levels of critical thinking strategies** (knowledge, comprehension, application, analysis, synthesis, evaluation) in response to the rhetorical needs of the assignment.
3. **Implement appropriate rhetorical elements and organization** (introduction, thesis, development and support, rebuttal, visuals, narration, conclusion, etc.) in response to the rhetorical needs of an assignment.
4. **Locate, evaluate, and integrate high-quality information and opinion** in response to the rhetorical needs of an assignment.
5. **Craft sentences and paragraphs that communicate** their ideas **clearly and effectively** using words, sentence patterns, and writing conventions to make your writing clear and credible.

Course Requirements:

The following class-related activities and assignments make up 70% of your final grade:

Essay #1:

- First full draft 15 points
- Peer responses (2) 10 points
- Final draft 200 points

Essay #2:

- Graphic organizer 10 points
- First full draft 15 points
- Peer responses (2) 10 points
- Final draft 200 points

Essay #3:

- Graphic organizer 10 points
- First full draft 15 points
- Peer response (1) 10 points
- Final draft 200 points

(Please note: First drafts and graphic organizers must be submitted on the due date to earn full credit.)

Summary/response assignment 75 points

Practice final 100 points

Daily work 100 points
(homework and in-class activities)

Commitment grade 30 points

Total = 1000 points (A = 900-1000, B = 800-899, C = 700-799, D = 600-699)

The above assignments make up 70% of your final grade, and the final exam (taken on Monday and Tuesday of finals week) is the other 30%.

Behavior and Expectations:

Make the commitment to be on time and attend regularly. Please note that there are two online sections of WR121 for students who need more flexibility in their scheduling. If you can't make it to class, you would be wise to give me a call or email so we can stay in contact. Keep me in the loop!

If you do miss a class, it is your responsibility to pick up any handouts or assignments you missed the day you were gone. As a member of our WR121 community this term, you also have a responsibility to your fellow students and to me to be civil, respectful, and actively engaged in class activities. I'll do my best to make the learning atmosphere as engaging, interesting, and supportive as I can, and you do your part to support a good learning environment for the rest of us.

PLEASE TURN OFF OR SILENCE YOUR CELL PHONE DURING CLASS TIME. Being on your phone during class is unprofessional and disrespectful. Please don't do it.

Deadlines:

You must hand in all work at the beginning of the class period it is due:

Essays: You may petition (that means you have to let me know ahead of time the assignment will be late) to turn in **one "free" late essay as long as it is no more than one week late.** Other late essays lose 10% of the final grade. In general, daily activities cannot be made up. In order to get credit for in-class activities, you need to be present! There are sometimes special circumstances, however, for which I make exceptions.

Daily assignments: You are allowed **4 late daily assignments for the term.** All other daily assignments must be handed in on the due date to earn credit.

NO EMAILED ASSIGNMENTS except under very special circumstances (to be determined on a case by case basis)

One additional note: In this class, we focus on the process of writing. Therefore, I will not grade any final draft without an accompanying first draft in the final folder.

Statement of Inclusion:

Everyone is welcome at LBCC, regardless of whether they are black, white, Latino, native, gay, straight, Christian, Muslim, Jewish, male, female, transgendered, married, disabled, a veteran, a non-English speaker, an immigrant, or any number of other categories not listed here. What is more, LBCC sees our differences as a source of strength and an important part of education.

For the official non-discrimination policy, look here: <https://www.linnbenton.edu/current-students/administration-information/policies/equal-opportunity>

Formats for typed assignments: (Read carefully—Points will be deducted for incorrect format)

- ✚ Please word process all first and final drafts of essays. We will use MLA format for all papers. (See sample student essays in your handbook for examples of correctly formatted MLA papers)
- ✚ When the final drafts are due, you will need to hand in the following in a pocket or file folder: prewriting or graphic organizers, rough drafts, first drafts, peer responses (from peer partners), final draft, and writer's reflection. Essay #3 also includes an annotated bibliography. I will include a checklist with each assignment guide so you know exactly what to put in your final folder. Missing items may mean a deduction in your grade.

(See next page for sample paper set-up and formatting instructions)

Sample heading:

Your name (Joe Smith)

Smith 1

WR121- Walker

(Your last name with page number next to it)

Title of assignment (Ex. "Essay #1)

Date of assignment (the day you hand in the final draft)

Word count (number of words in your essay)

Center your title here (12 font please)

(Titles are important. Be creative!)

Your text begins here. **"Tab" your indents.** Note that the heading items are single-spaced, but the text of any typed assignment should be **double-spaced. Use 12 point, Times New Roman font and one-inch margins.** Remember to **number your pages**, starting on the first page. Put your last name and page number in the upper right-hand corner (See example above). Please remember to **staple your drafts.** I may deduct points from your final grade for incorrect formatting! **Please carefully format your in-text citations and Works Cited page in MLA style! (see your handbook for examples)**

Revision and Second Chances:

Since this class emphasizes the process of writing, you are allowed to revise final drafts of Essay #1 and Essay #2 **if they are turned in by the due date.** Use this opportunity for a second chance wisely. It is not likely that you will raise your grade by simply changing a word or two; make sure your revision shows significant improvements. **Turn in your completed revisions along with all items in the final folder one week after you get back your graded final draft.** There are no revision opportunities for the final draft of Essay #3 because it is due at the end of the term. You will, however, have ample time to get feedback on this essay (as long as you keep up with the calendar due dates).

Academic Integrity:

Our class is part of a larger academic community. We will follow standard MLA guidelines for giving credit to outside sources in your papers. **Using someone else's words or ideas in a quotation, paraphrase, or summary means** (1) beginning with a lead-in to show who said what, (2) inserting in-text citations in your paper every time you cite information that is not your original thinking and not common knowledge, and (3) including a Works Cited page at the end of your paper that lists all outside sources used in your paper. **Papers with no in-text citations or a Works Cited page risk earning an F. Upload your final drafts of Essay 2 and Essay 3 into the appropriate Turnitin links in Moodle.**

Campus Resources:

Plan to stretch your understanding with each assignment. I will look for thoughtful content, logical organization, a clear style, and appropriate format.

If you need help:

- Visit me during office hours. If those hours don't work for you, make an appointment.
- Check our Moodle website for current assignments and calendars.
- Email or phone me
- Visit the Writing Center in the Learning Center. Here is their website:
www.linnbenton.edu/go/learning-center/writing-help
- Visit the College Skills Zone for help with study skills or issues with grammar
- Take advantage of computer labs available in the Learning Center and the library.
- Use the LBCC's online writing lab (OWL) to submit writing online for feedback. You will find a link for the Writing Center on my LBCC instructor webpage.

Moodle:

Our course will have a Moodle site. I will provide more information on that later. Here is the link to LBCC's Moodle site if you want to start exploring: <http://elearning.linnbenton.edu>

Incompletes:

If you have completed approximately 80 percent of the coursework by the end of the term but are unable, for reasons that are not generally your fault, to complete the rest, I will grant you an incomplete.

Disability and Access Statement:

LBCC is committed to inclusiveness and equal access to higher education. If you have approved accommodations through the Center for Accessibility Resources (CFAR) and would like to use your accommodations in the class, please talk to your instructor as soon as possible to discuss your needs. If you believe you may need accommodations but are not yet registered with CFAR, please visit the [CFAR Website](#) for steps on how to apply for services or call 541-917-4789.

“Beginning to write, you discover what you have to write about.”

--Kit Reed

Tentative calendar for major assignments (due dates subject to change with notice):

Essay #1: Imagining/Visioning essay	Due dates:
Down draft	Fri., Apr. 5 – Week 1
Informal outline, brainstorming list, or cluster map	Mon., Apr. 8 – Week 2
First full typed draft	Fri., Apr. 12 – Week 2 (Please submit a hard copy)
Peer responses (2)	Mon., Apr. 15 – Week 3
Final draft	Fri., Apr. 19 – Week 3 (Please submit a hard copy along with all other items on the checklist into a pocket folder)
Summary assignment:	
Graphic organizer	Wed., Apr. 24 – Week 4
Final draft	Fri., Apr. 26 – Week 4
Essay #2: Joining the Conversation (a response essay)	
Down draft	Mon., Apr. 29 – Week 5
Graphic organizer	Fri., May 3 – Week 5
First full typed draft	Fri., May 10 – Week 6
Peer responses (2)	Mon., May 13 – Week 7
Final draft	Fri., May 17 – Week 7 (submit a hard copy in a pocket folder along with all other items on the checklist AND upload a copy of your essay into Turnitin by midnight tonight.)
Essay #3: Expanding the Conversation (a researched essay)	
Down draft	Mon., May 20 – Week 8
Graphic organizer	Wed., May 29 – Week 8
One + typed pages	Wed., May 29 – Week 8
First full typed draft (including a Works Cited page)	Fri., May 31 – Week 9
Peer response (2)	Mon., June 3 – Week 10
Final draft	Fri., June 7 – Week 10 (Please submit a hard copy in a pocket folder along with all other items on the checklist AND upload your essay into Turnitin by midnight tonight)
Practice final, Day One	
Practice final, Day Two	
Revision of practice final (You may type this. Be sure to attach the handwritten practice final as well.)	
Mon., June 3 – finals week	

Final exam:

Monday, June 10, 12:00-12:50

Tuesday, June 11, 11:30-12:20

(Location of final exam to be determined)

ALL students are required to attend both days. Please bring two green exam books with you that day.