

Welcome to COMM218Z: Interpersonal Communication. I hope that you benefit from this course related to your interpersonal relationships, be they face-to-face or online. Please read through the syllabus CAREFULLY, paying attention to assignment deadlines as all due dates are included, so late assignments are not accepted. Further, this document acts as a contract, so staying in the course is acceptance of the policies in this document.

COMM 218Z increases the knowledge and use of competent communication skills to better understand oneself, others, and the role of communication in interpersonal relationships. We will move toward these goals through readings, in-class discussions, group activities, videos, written assignments, presentations, and exams.

Success in this course is largely dependent upon your willingness to be an active participant, ability to use necessary technology to access information, down/upload assignments, and communicate. College-level reading and writing skills (WR 121Z) are strongly recommended for success in this course. Students who successfully complete this course should be able to complete the following course Learning Outcomes:

- Describe how culture, identity, perception, biases, and power influence the communication process.
- Recognize and analyze interpersonal communication concepts (e.g. ethics, verbal and nonverbal communication, listening, emotions, and conflict).
- Assess one’s own interpersonal skills to become more competent in a variety of relational contexts.
- Apply foundational concepts and theories to interpersonal communication.

**PREREQUISITES:** There are no prerequisites for this course.

**TEXT (required):** Adler, R.B., Rosenfeld, L.B., & Proctor II, R.F. (2020). *Interplay: The process of interpersonal communication* (15th ed.). ISBN: 9780197501368 Make sure to have a copy of the text (physical or digital) NO LATER than Wednesday of Week 2.

**EVALUATION AND GRADING:**

Assignments	Points	%	Grade Scale	
Homework (7 @ 20 pts. ea.)	140	23%	A	540 – 600
In – Class Example Sharing**	20	20%	B	480 – 539
In – Class Activities (10 @ 10 pts. ea.)	100		C	420 – 479
Exam #1	140	43%	D	360 – 419
Exam #2	120		F	≤ 359
Film Presentation (40), Form (10), and Outline (30)	80	13%		
Syllabus Quiz (extra credit)				
<b>Total</b>	<b>600</b>			

**COURSE MATERIALS:** internet, knowledge of Moodle, and Word/PDF/ODT app; NO PAGES FILES.

**IN – CLASS/HOMEWORK ACTIVITIES:** There will be weekly in – class/homework activities for points. You must be in class for the entire class period to complete, submit, and earn points. Homework assignments are submitted via Moodle. All due dates are listed on the course calendar thus late assignments are not accepted.

**ATTENDANCE:** Attendance is based on presence and participation in class. You are allowed three (3) unexcused absences for the term. Additionally, you must arrive on time and stay for the full class. You are responsible for signing in daily. If you are going to be gone for a college sanctioned event, documentation needs to be submitted PRIOR for the absence to be excused. Documentation after the fact will not be accepted. Last, missing class for another class is unacceptable.

**EXAMPLE SHARING:** While you are required to complete all of the homework assignments, you will share examples from only one (1) homework assignment based on the first letter of your last name. Please see the calendar for that date/assignment you are assigned to share in class.

**EXAMS:** A midterm exam will be held on Thursday, October 26<sup>th</sup> during normal class time. A final exam will be held on Tuesday, December 5<sup>th</sup> at 7:30AM. A writing utensil is required in order to take the exam. Notes are not allowed during the exams. Makeup exams offered for excused absences ONLY.

**FILM PRESENTATION:** We watch clips from shows/films that demonstrate interpersonal concepts. This presentation requires you to analyze course concepts in a film/show of your choosing and present week 10.

**DEADLINES:** All assignments are due via Moodle by 11:59pm on the dates listed. After these times, assignments are late and not accepted. If you miss a deadline, it is NOT acceptable to email me an assignment.

**24 HOUR POLICY:** Once graded work is returned, you must wait 24 hours before asking questions about the grade. Comments are given on work, so read through the comments as questions may be answered there.

**WRITTEN ASSIGNMENTS:** All written assignments must be typed, double-spaced, and proofread. Conventional spelling, complete sentences and a formal approach is required.

**FOOD AND DRINKS:** You may eat and drink in class. However, if you abuse this privilege, you will lose it.

**TECH:** If your phone rings, I will answer it and you lose ten (10) points. If a device is out and not focused on class, you lose ten (10) points. Remove headphones during class. Recording is prohibited without consent.

**END OF TERM GRADE DISCUSSIONS:** Please accept responsibility for the grades you earn as they are based on the efforts that you put into the course. I understand that “life” happens, the unexpected arises, and the unthinkable emerges at inopportune times. I am here to discuss situations with you if want. I will not engage reasons why work is incomplete, I will not haggle for points, nor will I change grades especially at the end of the term. Claim responsibility for your grades. The grade you want is a result of the work you put in, empower yourself. *(Adapted from a statement provided by Nikki Roberts, Ph.D., Central New Mexico Community College.)*

**ACADEMIC INTEGRITY:** Academic integrity is the principle of engaging in scholarly activity with honesty and fairness, and participating ethically in the pursuit of learning. Academic integrity is expected of all learners at LBCC. Behavior that violates academic integrity policies at LBCC includes cheating, plagiarism, unauthorized assistance or supporting others in engaging in academic dishonesty, knowingly furnishing false information, or changing or misusing college documents, among others. LBCC students are responsible for understanding and abiding by the College’s academic integrity policy. Using someone’s work, ideas or information as your own without proper citation can lead to failing the assignment/class. In short: do your own work. You are held accountable to the [Student Code of Conduct](#), which outlines expectations pertaining to academic honesty (including cheating and plagiarism), classroom conduct, and general conduct.

**COMMUNICATION:** Email is the best way to get in touch with me. Though, keep in mind a few stipulations:

- All correspondence needs to be from your LBCC student email account. ONID email works too.
- Include your name, class day/time, and 218 in the email so I can better answer your questions/concerns.
- I respond to emails during office hours or when on campus, NOT in the evenings or on weekends.
- If you email me a picture of a cute baby animal, you will earn 5 extra credit points. Limit one per term.

**ACCESSIBILITY RESOURCES:** Students who may need accommodations due to documented disabilities, who have medical information which I should know, or who need special arrangements in an emergency should speak with me during the first week of class. If you believe you may need accommodations but are not yet registered with Accessibility Resources, please visit [Accessibility Resources](#) for steps on how to apply for services or call 541-917-4789 as soon as possible as the accommodations process takes time.

**INCLUSION:** To promote academic excellence and learning environments that encourage multiple perspectives and the free exchange of ideas, all courses at LBCC will provide students the opportunity to interact with values, opinions, and/or beliefs different than their own in safe, positive, and nurturing learning environments. LBCC is committed to producing culturally literate individuals capable of interacting, collaborating, and problem-solving in an ever-changing community and diverse workforce. The LBCC community is enriched by diversity. Each individual has worth and makes contributions to create that diversity at the college. Everyone has the right to think, learn, and work together in an environment of respect, tolerance, and goodwill. Everyone

has the right to their own opinion and to express their opinion though not impose those opinions upon others. Keeping the expression of ideas open is beneficial for all in the learning process. You might just be surprised at what you not only learn about interpersonal communication but about yourself as well.

**NONDISCRIMINATION:** LBCC does not discriminate based on race, color, religion, ethnicity, use of native language, national origin, sex, sexual orientation, gender, gender identity, marital status, disability, veteran status, age, or any other stats protected under applicable federal, state, or local laws in its programs or activities. For further information see [Board Policy 1015](#) and [Administrative Rule 1015-01](#).

**TITLE IX REPORTING POLICY:** If you or another student are the victim of any form of sexual misconduct (including dating/domestic violence, stalking, sexual harassment), or any form of gender discrimination, LBCC can assist you. You can [report](#) a violation of our sexual misconduct policy directly to our Title IX Coordinator. You may also report the issue to a faculty member, who is required to notify the Coordinator, or you may make an appointment to speak confidentially to our Advising and Career Center by calling 541-917-4780.

**PUBLIC SAFETY/EMERGENCY RESOURCES:** In an emergency, call 911. Also, call [LBCC Public Safety and Loss Prevention Office](#) at 541-926-6855 or 541-917-4440. From an LBCC phone, you may alternatively dial 411 or 4440. LBCC has a public safety app available for free. We encourage people to download it to their cell phones. Public Safety also is the home for LBCC’s Lost and Found. They provide escorts for safety when needed. Visit them to learn more.

**COVID – 19 SAFETY AND SUCCESS POLICY:** Due to the rise in COVID-19 variants and consistent with CDC guidance and OHA requirements, Linn-Benton Community College has established rules and policies, which can be found [here](#). This class is scheduled to be offered face-to-face on the Corvallis campus in Chinook Hall. If things change, the class will be designed to optimize your interactions with me, the material, and your classmates. If you experience symptoms of COVID-19 or are caring for someone who is, please consult [LBCC’s COVID-19 Information Page](#) for information and your next steps. You need **NOT** disclose private medical information or provide documentation of your illness.

**ASSIGNMENT CALENDAR:** I reserve the right to change the contents of this syllabus due to unforeseen circumstances any time during the term. You will be given notice of relevant changes in class, through a Moodle announcement, or through LBCC email.

Dates	In – Class	Ch.	Assignments
1 9/26 9/28	Course Intro; Overview; Process; Models; Needs (1); <i>Autograph Party</i> Principles; Misconceptions; Interpersonal Defined; Competence (1)	1	Syllabus Quiz due 10/1
2 10/3 10/5	<i>Shrek Share</i> ; Mediated Communication; Masspersonal Competence (2) <i>Nomophobia</i> ; Culture; Intercultural; Values/Norms (3)	2 & 3	Shrek due 10/2
3 10/10 10/12	<i>Office Share</i> ; Competence (3); Self; <i>Reflected</i> ; Identity (4) <i>Bridget Share</i> ; Disclosure (4) Benefits Risks; Alternatives (4); <i>Positive</i>	3 & 4	The Office due 10/9 Bridget Jones due 10/11
4 10/17 10/19	Perceptions; <i>Explore</i> ; Influence; Checking; Empathy (5) Language; Rules; Worldview; Names; Power; Precision; Online (6)	5 & 6	
5 10/24 10/26	Nonverbals; Characteristics; Functions; Types (7) Exam #1: Ch. 1 – 7; in – class	7	Exam #1 in – class, 10/26
6 10/31 11/2	<i>Travels Share</i> ; Listening; <i>Factual</i> ; Styles; Challenges; Ineffective; <i>One Up Share</i> ; Process; Responses (8); Emotions; <i>Green Beans</i> (9)	8 & 9	Travels due 10/30 One Up due 11/1
7 11/7 11/9	Influences; Guides; Managing; Thoughts; Fallacies; Minimize (9) <i>Inside Out Share</i> ; Maximize (9); Relationships; Knapp (10)	9 & 10	Inside Out due 11/8
8 11/14 11/16	<i>D &amp; G Share</i> ; Dialectical; <i>Phone Swap</i> ; Meta; Damage; Repair (10) Friends; Family; Romantic; Intimacy (11)	10 & 11	D & G due 11/13 FP Form due 11/19
9 11/21 11/23	Conflict; Styles; Systems; Manage (12); <i>Play to Win</i> Climates; Development; Defensive (13)	12 & 13	
10 11/28 11/30	Analysis Presentations – A Analysis Presentations – B		Outline due 11/27
F 12/5	Exam #2 (Ch. 8 – 13) Tuesday 12/5 at 7:30AM		

**\*\*HOMEWORK EXAMPLE SHARING**

A - C	D - G	H - J	K - N	O - Q	R - U	V - Z
Shrek: 10/3	The Office: 10/10	Bridget: 10/12	Travels: 10/31	One Up: 11/2	Inside Out: 11/9	D & G: 11/14

*Additional Date Reminders: Last Day to Add/Drop – 10/2/23; Last Day to Withdraw with a “W” – 11/12/23.*