

**Minutes of Board of Education Meeting
June 15, 2016 6:00 p.m.
Albany Campus, Boardroom CC-103**

Board of Education members in attendance

Shelly Garrett (*Chair*), Jim Merryman, R. Keith Frome, Dick Running, Ron Mason, Randy Camp

Staff and Representatives in attendance

Greg Hamann, Ann Buchele, Dave Henderson, Dale Stowell, Joe Paris (*Faculty*), Debby Zeller (*Classified*), Tak Suyama (*Part-Time Faculty*), Eric Slyter (*Student Leadership*), Amanda Kliever

MEETING FOR PUBLIC COMMENT ON APPROVED BUDGET

The meeting was called to order at 6:00pm,

Mary Borman, Part-Time Faculty, voiced concern with the budget process. She didn't feel like there was sufficient opportunity for public comment on the process. She has spoken with Dave Henderson and feels confident they've reached a solution for more notices.

The meeting was adjourned at 6:02pm

REGULAR MEETING

The meeting was called to order at 6:02pm,

CHANGES TO THE AGENDA (Chair Garrett) - None

INTRODUCTIONS AND RECOGNITIONS (Chair Garrett) - None

CITIZEN COMMENTS (Chair Garrett)

Bill McLagan – Has been a long time resident and supporter of LBCC, as all three of his sons have attended here. He is concerned with culture of the PTF negotiations process and urges the Board to reward the PTF's passion and recognize their contribution to the college and the community.

Sheryl Caddy, Nursing Director – Sheryl shared the [Nursing Program outcomes](#) with the Board. So far this year, of the 44 graduates, 50% of them have already been hired in the Nursing field!

CHAIR COMMENTS Chair Garrett- Board Retreat is August 12 and will be held at the Lebanon Center Annex. Mr. Merryman and President Hamann will work together on the agenda.

Chair Garrett talked about the Board's leadership succession, since her term is up as Chair. Nothing has been decided yet, but it is understood that Mr. Merryman will move from Vice-Chair to Chair. Mr. Merryman then nominated Chair Garrett to be Vice-Chair, she clarified that if she is Vice-Chair, she will not step back in the Chair position the following year. Dr. Frome nominated Mr. Broadbent to be Vice-Chair, Chair Garrett let the Board know that Mr. Broadbent has declined the opportunity to be Vice-Chair.

RES 60-16 Property, Liability and Worker's Comp Coverage Renewal

Mr. Merryman explained that the Board Professional Services Committee (Mr. Merryman, Mr. Running, and Mr. Camp, in Mr. Broadbent's absence) met with insurance agent Steve Uerlings and Matt McManus and Seth Cole from Alliant. They compared proposals from the current carrier, Traveler's, and Alliant. Alliant's representatives were available to answer questions.

Mr. Running motioned that the college accept Alliant's package. Mr. Mason seconded. Motion passed unanimously.

STRATEGIC ACTIVITY

A) Board Representative Reports:

1. OCCA- Mr. Mason did not have anything new to report. President Hamann added that they are prepping for the next legislative session and are planning for two different state revenue scenarios.

ACCT – GISS Summit is coming in June. Mr. Merryman and Mr. Camp are registered to attend.
Foundation – Mr. Camp reported that the Foundation Board meets next week and they are expecting a clean audit. The Golf Tournament is coming on September 9 and will be held at Mallard Creek. The Women's Division will be named after the late Patsy Chester.

B) Campus Representative Reports:

1. Faculty, Mr. Paris- No report prepared, but is happy to be back as the Faculty Association President until spring term 2017.
2. Classified, Ms. Zeller - Chair Garrett asked a question about her report regarding "Blackboard World", Ms. Zeller explained that Blackboard is a Learning Management System. Chair Garrett complimented Ms. Zeller on her contribution to commencement. Ms. Zeller added she thought things went well even though there was some improvising going on.
3. Student Leadership Council, Mr. Slyter – The SLC had a retreat this week and set some goals for the year. 1) To register 1500 students to vote, 2) collaborate with OSU on clubs and events, 3) encourage more student participation with the use of an app they recently purchased, 4) work on their relationship with The Commuter, 5) increase the use of social media.
4. Part Time Faculty, Mr. Suyama – Commented that he was happy to see so many of his students graduating this year. He commented that the last half of his written report was written out of optimism that negotiations would move in their favor. When he expressed his disappointment in the way the session ended, Chair Garrett reminded him that if he has additional comments on negotiations, they should be directed to the college's negotiation team. She is confident the team is acting at the direction of the Board.

FICURIARY ACTIVITY

A. RES 58-16 Adoption of FY 2016-17 Budget

President Hamann read the resolution and Mr. Henderson pointed out there have been two small changes, well within the 10% allowance permitted. One change is more budget authority has been granted to the Capital Projects Fund. The other change is in the Enterprise Fund to account for employees hired through Blue Sun. **Mr. Running moved to adopt the FY 16-17 budget. Mr. Mason seconded. Motion to adopt the FY 2016-17 budget was approved (5,1) Dissenting vote was from Dr. Frome**

- B. Consent Agenda- Mr. Merryman motioned to approve the consent agenda as submitted. Mr. Mason seconded. Mr. Running motioned to pull Item #4 from the agenda. Motion to approve Consent Agenda with the absence of item #4 was approved unanimously. (6,0)**

4. Annual Curriculum Report, Mr. Running asked Dr. Buchele how much of this report is mandated and how much is under the college's control. Dr. Buchele asked Dr. Widenmann to respond. Dr. Widenmann explained this report contains information already approved by the Board such as program additions. Some are minor changes such as number of credits, and some are mandated by the NWCCU.

Mr. Running moved to approve #4 in the consent agenda. Mr. Mason seconded. Motion approved unanimously.

- C. Introduction of 5000 series Board Policies

Mr. Henderson explained that the first read and first round proposed changes will come before the Board in July. President Hamann reminded the Board that they have until October to complete this set.

- D. Administrative Reports

President's Report- President Hamann reported on the Active Shooter Training held on campus this week. He had the opportunity to participate; he and Bernie Jones from the Business Office were hiding from the "shooter" and communicating via text with our Incident Command Team so they could be located. He added that this is a good time to be mindful of our Public Safety Officers and Law Enforcement Officers and how well our officials are prepared should something happen. Mr. Mason was on campus to observe LBCC's Incident Command Team and even though there was plenty of opportunity to be idle due to lack of information coming in, he was impressed with how seriously the team took the drill.

Institutional Advancement- Mr. Stowell also wanted to talk about the Active Shooter Training. He commented the he has worked at many institutions and taken part in many drills and exercises of this nature. He feels that LBCC is far more prepared than other places he's participated. Kudos to the Public Safety Department!

Academic Affairs and Workforce Development- Dr. Buchele notified the Board that our Year-7 Accreditation visit is coming up October 12-14. This summer, she will be busy going through the draft version of our self-study. There will be a team of 5-7 evaluators on campus during their visit. She requested to meet with the Board in September to talk about their role. She is looking forward to their visit.

Finance & Operations- Mr. Henderson took this time to thank Marcene Olson for her work and preparation for the Active Shooter Training. She did a fantastic job planning this event. He also wanted to let everyone know that steel is currently going up at the ATTC as well as next week at the HOC. He would like to arrange for the Board to visit and see the exciting things going on over in Lebanon.

Adjourned to Executive Session at 6:49 PM

Returned to Regular Session at 7:36 PM

E. President's Evaluation

Chair Garrett read President Hamann's Performance Evaluation Summary and RES 59-16 President's Contract Extension.

Mr. Mason moved to accept President Hamann's Evaluation. Mr. Merryman seconded. Motion passed unanimously. (6,0)

RES 59-16 President's Contract Extension. Mr. Mason moved to accept President Hamann's Contract Extension. Mr. Merryman seconded. Motion to extend President Hamann's contract passed unanimously. (6,0)

BOARD COMMENTS (Chair Garrett)

Mr. Mason – This is the week between spring and summer terms. There was discussion about the school having two weeks between terms due to Financial Aid requirements.

Dr. Frome – Said he was impressed with graduation and is especially thrilled with the Nursing Program and their outcomes.

Mr. Merryman – agreed with Dr. Frome's statement.

Mr. Camp – Agreed that Commencement was great. He also had the opportunity to watch his son, Rob, graduate from OSU in their largest ever graduating class, then attend the CSSA Ceremony for his son after that. He is also happy to say that he has already been offered a job with the State of Oregon!

Mr. Running – looking through photos of commencement made him remember why we're here. It was a picture of a man, his wife and three boys. The man was graduating and it hit Mr. Running that this family's story has changed and that's what we're all about.

Chair Garrett – Thanked the Board for their patience as she learned Board Chair role and Roberts Rules. She also thanked them for their help writing the President's Evaluation summary, it was great teamwork. She then thanked Greg for all of his help also.

Adjourned at 7:47 PM