

# Linn-Benton Community College Department of Communication

## Interpersonal Communication Course Syllabus: Winter 2022

### Course Information

**Course Number and CRN:** COMM 218 CRN 30320

**Credits:** 3.00

**Course Dates:** January 3- March 14

**Course Meeting Times:** MWF 10:00- 10:50

**Course Location:** North Santiam Hall Room 209

**Instructor:** Steven Merge, M.S., M.B.A. (merges@linnbenton.edu), Phone: 541.490.2456

**Office Hours:** Mondays 11:00-12:00 South Santiam Hall Room 203

*The biggest communication problem is we don't listen to understand. We listen to reply. –Stephen R Covey*



*The best investment you can make is in yourself. And that developing your communication skills- both writing and in-person- can increase your value by at least fifty percent. -Warren Buffet*

### **COURSE OVERVIEW:**

This course introduces students to various aspects of the communication process in one-to-one relationships. Emphasis is placed on enhancing personal and professional relationships by expanding knowledge, increasing understanding and developing practical skills necessary for competent communication.

### **COURSE OUTCOME:**

Upon successful completion of this course, students will be able to:

Apply interpersonal communication research and theory. Identify interpersonal communication's key functional areas. Analyze, select, and enact appropriate interpersonal communication behaviors based on the interpretation of the context.



**Required Text:**

Adler, Ronald B. INTERPLAY. ISBN 9780197501344. 15<sup>TH</sup> EDITION



**ADDITIONAL COURSE REQUIREMENTS:**

**You will need access to the Internet, Computer/laptop, and Moodle**

**GENERAL ASSIGNMENTS:** Please be aware assignments may change or vary week to week. Dates of quizzes, Midterm and Final are posted in [Moodle](#). Quizzes are open from 6:00am-11:59pm Fridays. Assignments must be posted by Sunday at 11:59pm.

On [Moodle](#) you will find weekly class assignments, readings, and due dates for quizzes, Midterm, and Final. Please contact me with any questions you have. This is not a difficult class, but you need to stay current with your work to succeed.

Week 1	Read Chapter One and complete first week's listening exercise, take quiz 1
Week 2	Read Chapter Two, complete second week of listening assignment, take quiz 2
Week 3	Read Chapter Three, complete third week of listening assignment, take quiz 3
Week 4	Read Chapter Four, complete fourth week of listening assignment, take quiz 4
Week 5	Read Chapter Five, complete fifth week of listening assignment, take quiz 5
Week 6	Read Chapter Six, complete sixth week of listening assignment, MIDTERM (on first 5 chapters)
Week 7	Read Chapter Seven, take quizzes 6 & 7
Week 8	Read Chapter Eight, take quiz 8, complete "thought" assignment"
Week 9	Read Chapters Nine & Ten take quiz 9
Week 10	Read Chapter 11, take quiz 10

**Week 11- The Final (Chapters 6, 7, 8, 10, &11)**

**KEEP IN MIND...**Interpersonal communication forms the basis for many of the most important relationships in our lives. The purpose of this course is to allow students to develop their interpersonal communication skills, gain

insights into their own communication activities, and to explore the role that communication plays in the construction of their world.

#### MAJOR GRADED WORK:

Please refer to Moodle for weekly assignments. Be aware, they can change, so you must check Moodle every day or two! I try to email the class when changes are made.

**Extremely Important! You must log into Moodle the first week of the term to secure your spot in the class.**

There will be weekly quizzes, mid-term and final, plus class assignments.

You will be graded on:

Quizzes (10 points each)

Mid-term (50 points)

Final (50 points)

Assignments (10 points each)

Total Points (280)

**\*\*\*Grading and Assignments: All assignments must be turned in by Sunday, at 11:59PM. Quizzes are open from 6AM to 11:59PM on Fridays. All assignments must be turned in the week it was assigned. Example: Any assignments given the second week, must be turned in by the Sunday before the start of the third week.**

**Assignments or quizzes that are turned in late will receive 20% lower grades. There is no extra credit offered for this class.**

#### GRADING SCALE:

A 90-100%

B 80-89%

C 70-79%

D 60-69%

F 0-59%

I Incomplete (OPTIONAL: include your policy on incompletes. For examples, see [web link])

W Withdrawal (Indicate here under what conditions you would **not** support a student requesting a withdrawal from the course which by LBCC policy is available from the 8<sup>th</sup> week into finals week with instructor permission. If you would consider such requests, you do not have to include an explanation.)

**MANDATORY TO READ: Academic integrity is the principle of engaging in scholarly activity with honesty and fairness, and participating ethically in the pursuit of learning. Academic integrity is expected of all learners at LBCC. Behavior that violates academic integrity policies at LBCC includes cheating, plagiarism, unauthorized assistance or supporting others in engaging in academic dishonesty, knowingly furnishing false information, or changing or misusing college documents, among others. LBCC students are responsible for understanding and abiding by the College's academic integrity policy.**

If I become aware of academic misconduct, I will meet with the student(s) in question to discuss the matter and may assign a consequence of an "F" or "NP" for part of the assignment, the entire assignment, or the course overall. I will also report the matter to

**the Manager for Student Conduct and Retention, and the College may take further disciplinary action. When in doubt if something constitutes academic misconduct, please contact me and ask for clarification.**

### **PLEASE REVIEW THE FOLLOWING:**

**Writing Guidelines:** While this is not a writing course, proofreading/editing for grammatical and spelling errors is imperative in effective communication. Please proof your work!

**Honor Code:** LBCC is dedicated to maintaining an optimal learning environment and insists upon academic honesty. To uphold the academic integrity of the institution, all members of the academic community, faculty, staff and students alike, must assume responsibility for providing an educational environment of the highest standards characterized by a spirit of academic honesty. Accordingly, if you exchange information with another student during an exam, use unauthorized sources during an exam, or submit someone else's work or ideas as your own in any of your assignments, you will receive an F for the exam/assignment and may be subject to further discipline.

**Equal Opportunity and Non-Discrimination Policy:** LBCC prohibits unlawful discrimination based on race, color, religion, ethnicity, use of native language, national origin, sex, sexual orientation, marital status, disability, veteran status, age, or any other status protected under applicable federal, state, or local laws.

**Pronouns & Names:** In order to provide an optimal learning environment for all students, creating a safe space is imperative. If you identify with a particular pronoun/name not represented on the class roster, please feel free to send me an email or come and discuss it with me in-person so I can be sure to recognize this. Your learning and identity are important.

### **Please read the following links:**

[Student Rights, Responsibilities, and Conduct Policy](#)

[Student Conduct](#)

[Classroom Etiquette](#)

Student support: [CFAR Website](#)

### **Also:**

**Statement of Inclusion:** To promote academic excellence and learning environments that encourage multiple perspectives and the free exchange of ideas, all courses at LBCC will provide students the opportunity to interact with values, opinions, and/or beliefs different than their own in safe, positive and nurturing learning environments. LBCC is committed to producing culturally literate individuals capable of interacting, collaborating and problem-solving in an ever-changing community and diverse workforce.

**Basic Needs Statement:** Any student who has difficulty affording food or finding a safe and stable place to live, or who needs assistance with resources for transportation, childcare, etc., is urged to contact the Single Stop office in Takena Hall, LBCC Albany campus, for support and referral to community resources. 541-917- 4877, [linnbenton.edu/singlestop](http://linnbenton.edu/singlestop) or [SinglestopatLBCC@linnbenton.edu](mailto:SinglestopatLBCC@linnbenton.edu) Also, please talk with

your instructor if you are comfortable doing so. This can help them direct you to the appropriate office and resource.

