

**Minutes of: Board of Education Meeting
October 15, 2014, 6:00 p.m. – Albany Campus**

Board of Education members in attendance

R. Keith Frome (*Chair*), Shelly Garrett (*Vice-Chair*), Lyn Riverstone, Ron Mason, Barry Broadbent, Jim Merryman

Staff and Representatives in attendance

Greg Hamann, Beth Hogeland, Bruce Clemetsen, Dale Stowell, Dave Henderson, Vickie Staffelbach, Kathy Chafin, Tammi Drury, Adelaine Carter, Ms. Havenick, Ms. Donovan

CALL TO ORDER of Regular Board Meeting at 6:00

Robin Havenick (Writing faculty) and Jane Donovan (retired faculty) presented the new LBCC faculty (as part of Instructional Strategies Institute). New faculty introduced included: Andrew Richards (Nursing), Ziad Rizk aka Zico (Computer Systems), Joseph Jess (Computer Systems), Cameren Moran (was not able to attend but is from the Welding Department), Laura Nagel (Library), Jane Sandberg (Electronic Library), Barb Schafer (Adult Basic Skills – Lebanon Center), Kriste York (Communication and Developmental Studies), Rachel Jacobs (Biological Studies), Kristin Gonzalez (Psychology), Barry Payton (Heavy Equipment and Diesel).

6:13 Went into Executive Session to discuss Labor Negotiations

6:52 Board Meeting reconvened

Citizen Comments – Mary Borman (20 years with LBCC) spoke to the Board regarding the creation of a Part-Time Faculty Association. On September 24th the Association created By-laws and appointed officers. They will be looking for membership and to define a pool of part-time faculty for membership. (Following the State of Oregon Employment Relations Board’s strategies.) A majority of the bargaining pool will vote to make future decisions. The Association is asking for the Board’s support on this. Any questions? Timeline? Plan is to determine pool of part-time faculty in November. Membership drive and signatures by the end of Fall Term.

Generative Activity:

Dr. Buchele reported on the integrated strategy for CTE (Career Technical Education) and Workforce Development.

Dr. Buchele reviewed College Objectives # 8 which refers to CTE. The CTE Council has ideas for various workgroups. There was a discussion of the current Advisory Committees and that these could be used more effectively. Regarding the High School

workgroup – idea is to bring industry representatives to the High Schools to inspire students on future careers. There are plans for a subgroup to make recommendations to larger CTE Council and then the Council would make recommendations to President Hamann.

There was a brief discussion on an Adult Basic Ed work group. Dr. Buchele would like Board's ideas on shaping the Council or on recommending community members to include in the process. Dr. Buchele asked for questions and took notes to present to the CTE Council.

Mr. Merryman mentioned his interests. He would like LBCC to be a catalyst for Linn and Benton County. Instead of the current focus on primarily the City of Albany. Mr. Mason asked about membership of the Council. Dr. Buchele explained there are three Deans who oversee CTE. This is still in process and the Council will need to finalize their goals. There was a suggestion for business members to help with goal setting for the Council. Maybe cities could be included to bring the two counties together. Ms. Garrett said she can help with Lebanon business members and Sweet Home.

There was a discussion of how LBCC is working with businesses to train students to fill a needed community workforce. LBCC wants a model that is flexible as needs change. An economic development group is also being created.

Strategic Activity:

Representative Reports –

- ACCT – Leadership Congress is October 21-25 in Chicago. Mr. Broadbent will not be attending after all.
- OCCA – Mr. Mason explained that they met 2 weeks ago – OCIB/HECC budget was discussed. Desire to request more money. President Hamann presented at HECC and was requesting more money in budget.
- Foundation – Board met last month. Process to set 2016 goals. Goals will be in line with LBCC goals. Ms. Riverstone also attended the meeting.
- There was a bond discussion too. Meeting at Farmers Market in Corvallis. Ms. Garrett mentioned update on campaign for Bond, on radio, newspapers, signs, and will be doing some direct mailings.

BP 7055 – Tuition policy

President explained tuition is the only revenue source that Board has control over. This is a first reading. LBCC will need this BP finalized by December to use for the next year's budget. Dr. Clemetsen explained changes including reformatted guiding principles. Not a major change. Establishing students was revised last year. Establishing the student tuition rate are the substantive changes. Based on economic indicators LBCC would choose HEPI. President Hamann explained how these changes would play out over time. This will help

us budget for future revenues. He mentioned how this will affect future performance packages. Board members asked if this BP was written more like an AR? Creating a BP represents information a Board needs to know for making the tuition decision. Several people were interested in having less detail in this BP. There will be examples at the next meeting to better clarify the tuition process.

BP 7075 – Renaming and rewriting formerly enrollment management.

Change to reflect student completion rather than the idea of increasing the number of students. This is a way of defining student progression. Dr. Clemetsen to rewrite last bullet point and make a change to last paragraph. Mr. Broadbent moved to accept BP 7075 as written with corrections. Ms. Garrett and Mr. Merryman seconded the motion. Everyone voted and the motion was approved unanimously. (6-0)

Bob Bontrager honorary degree was presented by Dr. Clemetsen. Ms. Riverstone moved to present Dr. Bontrager with the degree. Mr. Broadbent seconded the motion. Everyone voted and the motion was approved unanimously. (6-0)

President Hamann discussed his upcoming professional leave. Dr. Hogeland will be in charge. President Hamann leaves Nov. 6th and returns in January 2015.

Request to move February Board Meeting to February 11th, because President Hamann will be at the Achieving the Dream conference in Baltimore. Mr. Broadbent moved to approve the change. Ms. Riverston seconded the motion with the understanding that the Executive Committee meeting for February will also need to be moved. Everyone voted and the motion was approved unanimously. (6-0)

Fiduciary Activity:

Consent Agenda:

Lyn moved to pull student affairs report #4

Motion to approve consent without report.

Garret Mason second – all approved (6-0)

Lyn had question about and wanted to discuss LBCC reduction in student loans.

Bruce Clemetsen explain that he could get Lyn more information about borrowing. LBCC is helping students understand and manage debt and to understand that they don't need to take out more loans. It is a positive thing for students.

President reminded the board to review LBCC 8 objectives because their concerns are addressed.

Keith asked about work study positions.

Higher awarded and fewer positions filled.

There are several factors that influence this. Not all students us there awards or use for only a term or two.

Lyn moved to accept student affairs report. - 2nd Mason – All approved (6-0)

Change agenda to put association reports earlier in the program.

Ms. Carter reported on the student voter registration project. LBCC broke state records for getting people registered to vote. The SLC is having an upcoming Harvest Pie Festival, Halloween safety, Wellness Trail walk, and they will have bond measure door signs to hand out.

Ms. Chafin reported that CIS 195 Class is a web class that Joe Paris is teaching to graphic arts students. Kathy talked about how Mr. Paris is learning and adjusting his deliver style and use of visuals in his class to make it more relevant to graphic arts students. He even used last year's class to pick the course book.

Ms. Drury reported that Leta Howell is attending a printing conference in Chicago – wants to use information to add value services. Paul Tannahill is teaching a Community Education class on Google apps. Thanksgiving food drive has started. Last year handed out 180 food boxes.

Adjourned 9:01