

**Minutes of Board of Education Meeting
May 18, 2016 6:00 p.m.
Albany Campus, Boardroom CC-103**

Board of Education members in attendance

Shelly Garrett (*Chair*), R. Keith Frome, Dick Running, Barry Broadbent, Ron Mason, Randy Camp

Staff and Representatives in attendance

Greg Hamann, Ann Buchele, Dave Henderson, Dale Stowell, Bruce Clemetsen, Rob Priewe (*Faculty*), Debby Zeller (*Classified*), Tak Suyama (*Part-Time Faculty*), Eric Slyter (*Student Leadership*), Amanda Kliever

The meeting was called to order at 5:41pm,

SWEARING IN OF NEW BOARD MEMBER, RANDY CAMP (Linn County Circuit Court Judge, Carol R. Bispham)

Judge Bispham shared that it was her pleasure to swear in the newest Board of Education member. She thanked them for their time, effort, and heart that they put into this important responsibility. She told her story as a first generation student and young mother starting out at LBCC. She also commented briefly on Randy's personal experience with LBCC.

Chair Garrett commented on what a moving swearing in ceremony this was, the Board agreed.

CHANGES TO THE AGENDA (Chair Garrett) - None

INTRODUCTIONS AND RECOGNITIONS (Chair Garrett)

Andrea Henderson, Executive Director of Oregon Community Colleges Association

Lisa Wolfson, Executive Assistant, OCCA

Josephine Fleetwood, Director of Workforce, Albany Chamber of Commerce

Tak Suyama introduced himself and apologized for his absence due to a prior Wednesday evening obligation.

SLC Members, Christie McDaniel, Ceph Poklemba, Kylie Mcloud, Dreagn Bennett, Marisela Rodrigues, Mextli Palacios, Sophia Metzler, Benjamin Winnett, and Kevin Pena.

Mr. Slyter said this they have a full team now, about half are here tonight. Looking forward to working with them this year.

CITIZEN COMMENTS (Chair Garrett) There were no citizen comments.

CHAIR COMMENTS Chair Garrett- Retreat date is set for August 12. Will get the Board Evaluations to them prior to the retreat so they can review them before the retreat. If there are any suggestions for topics, please email them to Amanda.

GENERATIVE ACTIVITY (Andrea Henderson, OCCA)

Ms. Henderson presented a preview of the information that will be shared at the OCCA Board Meeting on May 19. It included the OCCA budget planning process and more importantly, what they're doing to promote student success. The OCCA Board, Oregon Presidents Council and Higher Education Coordinating Commission is working on proposals for the 2017 Legislative Session. They are discussing how to talk about and build requests for 2017 and what direction they are going in. With a projected state budget shortfall, this is a challenging session. She ended the discussion hoping the presentation laid out the possibilities for the 2017 session, while focusing on what the students really need.

STRATEGIC ACTIVITY

A) Board Representative Reports:

1. OCCA- Mr. Mason informed the Board that they are meeting tomorrow (May 19).
ACCT – GISS Summit is coming in June and the national conference in New Orleans in November
Foundation – Dale spoke for Jim and talked about the mural currently being painted on the
Activities Center. (Shelly has requested that Randy start giving the Foundation report)

B) Campus Representative Reports:

1. Faculty, Mr. Priewe- Announced next years Commuter editor, Emily Goodykoontz.
2. Classified, Ms. Zeller)- Nothing more to add.
3. Part Time Faculty, Mr. Suyama thanked the Board for their work and the opportunity to attend the meeting.
4. Student Leadership Council, Mr. Slyter – Added that he has been inspired by many Part-Time Faculty. Mr. Mason congratulated the SLC students on registering and educating voters and wished them success in exploring more options to use the Learning Center and strategic study habits for fellow students.

FICURIARY ACTIVITY

- A. Consent Agenda- Mr. Broadbent moved to approve the consent agenda as submitted. Mr. Running seconded. Dr. Frome motioned to pull Item #6 from the agenda. Motion to approve Consent Agenda with the absence of item #6 was approved unanimously. (6,0)

6. Proposed Program, Visual Communication. Dr. Frome had several questions regarding reviving the program.

Dr. Buchele asked for faculty and administrators to approach the Board to help answer their questions. Katie Winder, Dean, Arts, Social Systems, and Humanities, David Becker, Dean, Business, Applied Technology and Industry, Sally Widenmann, Dean of Instruction, and Louis Franklin, Faculty, Graphic Design came to the table.

Mr. Becker explained there are jobs available for students who graduate this program. He is confident seats will fill and jobs are waiting. Ms. Winder described a key difference between the old program and this new program is not only can they earn an AAS, but due to many of the classes being transfer courses, it's a path to a higher degree.

Chair Garrett reinforced the local need for graphic designers and complimented Sally, Katie, David, and Louis on their exceptional work restructuring this program.

All questions were answered to the Board's satisfaction.

Mr. Running moved to accept RES 36-16 Visual Communications. Mr. Broadbent seconded. Motion approved (5,1). Dr. Frome was only dissenting vote.

B. RES 55-16 CM/GC Exemption

Mr. Henderson reviewed RES 55-16 CM/GC Exemption and reported that no opposition was brought to his attention. Mr. Broadbent motioned to approve RES 55-16. Mr. Running seconded. Motion approved unanimously (6,0)

C. Request for Special Board of Education Meeting

Mr. Henderson explained the need to request a special Board meeting. Due to the timing of the process and timeline to complete the seismic work, a special Board meeting is needed to approve the contractor. Mr. Mason asked if negotiations would be done by May 26 if bids open on May 24. Mr. Henderson explained that negotiations will happen after the Board approves the contractor.

Request was approved unanimously (6,0) Special Board of Education meeting will be held on Thursday, May 26 at 7:00AM. Board members unable to be physically present are able to attend via conference call per Oregon Public Meetings law.

D. RES 56-16 Bilingual Pay Incentive

Mr. Rolan presented an MOU that will serve as an incentive for staff to bolster language skills in order to support the cultural richness of our campus. It will prepare LBCC for the expected influx of Latino students and families. The certification process is underway with the help of Spanish Faculty, Brian Keady and Margarita Casas.

Mr. Mason moved to approve RES 56-16. Mr. Running seconded. Discussion took place, identifying the reason for the 10% "critical mass". Spanish is the most common second language in our area, but if the need for another language comes to light, we can use this MOU to respond to that as well. It was asked how Spanish speaking students will know who our Spanish speaking staff are. Mr. Rolan said the college will keep a database of all Spanish speaking staff. President Hamann reminded everyone that a requirement to take college-level courses, is a level of English proficiency. This will be a big help to the families of our Spanish speaking students. The question was also asked why faculty aren't included in this discussion. Mr. Rolan responded that due to the English proficiency required by our students, this is more of an out of classroom issue.

The Board voted to approve RES 56-16 unanimously (6,0)

E. Second Read of 4000 Series Board Policies

Dr. Frome motioned to approve BP 4010 as submitted. Mr. Running seconded. Motion passed unanimously (6,0)

Mr. Broadbent motioned to approve all remaining Board Policies en masse. Mr. Running seconded. Motion passed unanimously (6,0) with a couple minor changes:

4020- Dr. Frome suggested we add “Community College” included in the Purpose.

4025- Dr. Frome suggested in the Statement portion, it should state “shall regularly assess”. Dr. Frome also suggested to remove “as appropriate” in the third bullet point. He was concerned who determines “as appropriate”. Mr. Mason didn’t feel the door will be closed on anyone wishing to use the LBCC Library. No further support for this change from the Board- “as appropriate” will stay.

F. Administrative Reports

President’s Report- President Hamann noted one Board Policy did not make it to the Board tonight, 4045 – Study of Controversial Issues. Should be an indication of how seriously we take our internal review of policies. It will hopefully come to the Board next month.

Progress on Strategic Objectives is reported in May to the Board and to campus. A lot of progress has been made and a lot of work remains. President Hamann is greatly pleased with the work of everyone on campus that made this a productive year.

Institutional Advancement- Mr. Stowell reported the LBCC Annual Golf Tournament planning is going great! They are working to establish a strong women’s division this year.

Academic Affairs and Workforce Development- Dr. Buchele added that faculty are very focused on student advising and Black Friday is coming! This is supposed to be a meeting-free week for faculty so they can focus on their students.

Student Affairs- Dr. Clemetsen reminded everyone that graduation is coming up on June 9. A reminder will be coming from Amanda along with an outline of the evening. If the Board is bringing guests, please let Amanda know so she can work with the planning team to reserve seats.

Finance & Operations- Mr. Henderson acknowledged the Budget Team, Bruce, and the Deans and Directors, all worked hard on the budget document. It was a large team effort!

BOARD COMMENTS (Chair Garrett)

Chair Garrett - Apologized if she was being overly sensitive but thought the conversation regarding the Visual Communications program was too aggressive. She reminded the Board that it’s not the Board’s position to question the faculty and administration in that manner.

Mr. Camp – Looking forward to this opportunity and didn’t expect a judge to be here to swear him in.

Mr. Running – Added to what Chair Garrett commented on. Suggested at the Retreat the Board use that time to find out what the criteria is for adding programs, and can get some help on how to ask and answer questions at a higher level.

Mr. Broadbent- Taking a vow of silence.

Dr. Frome – Welcomed Randy to the Board. He appreciated the feedback directed at him regarding the Visual Communication discussion. He takes his position and financial responsibilities very seriously and was simply trying to get some questions answered. He appreciated the responses from all the staff that were here to help him and the Board to understand.

Mr. Mason – Since we're at the end of the school year and remembers what it's like. Everyone is tired and has accomplished a lot over the year. He hopes everyone's end of year goes smoothly and appreciates that he is no longer part of it. Good luck in the rest of the term!

Adjourned at 7:33 PM