

**BA 213 – PRINCIPLES OF ACCOUNTING: MANAGERIAL**  
*Winter Quarter 2018*  
**CRN 30339**  
**Starts Jan. 9**  
**Red Cedar Hall, Room 216**  
**T, R 8:00 am – 9:50 am**

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**Chris Ruderman**

Office: MKH-114 (Albany)

Phone: (541) 917-4257

e-mail: [rudermc@linnbenton.edu](mailto:rudermc@linnbenton.edu)

Office Hours:

**M / W: 1:00 – 1:50 pm**

**Fridays: 1:00 – 1:50 pm or by appointment**

**Text & Required Resources:**

1. Horngren's Financial Accounting, Miller-Nobles, Mattison, Matsura, Sixth Edition.
2. **Pearson MyAccountingLab--® (MAL)**- Access code needed to activate or purchase by credit or debit card if you did not buy the print version of the book from the bookstore, and
3. **Calculator** (single-use device and not your cell phone for exams).

**Prerequisite:** Principles of Accounting: Financial (BA 211 or equivalent)

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**Course Description:** Demonstrates the use of accounting information to meet organization goals. Methods of extracting accounting information for decision making, management of resources, planning, and product and service costing are covered. Overarching principles of planning and control are emphasized.

**Course Outcomes:**

- Explain the interrelationship of the accounting systems to all areas of business and business decision making.
- Recognize the components and processes related to various cost accounting systems.
- Understand cost behavior and predict break-even points.
- Analyze the performance of the organization and organizational sub-units.
- Use the budgeting process to prepare budgets and pro forma financial statements.
- Utilize the time-value-of-money concept to analyze capital investment projects.

**Grading:**

All course grades will be available in MAL. Final course grades will be determined as follows:

<b>Category</b>	<b>Points</b>	<b>Percent</b>
Homework (14 assignment sets x 10 pts each)	140	27.5%
Quizzes (11 x 10 points each)	110	21.6%
<b>Project - required to pass course</b>	40	7.8%
Exams (2 @ 110 points each)	220	43.1%
<b>Total points possible</b>	<b>510</b>	<b>100.0%</b>

Course grades will be computed as follows from total points possible:

A (90 < 100%), B (80 < 90%), C (70 < 80%), D (60 < 70%), or F (< 60%)

**MyAccountingLab:**

MyAccountingLab (MAL) is an online, interactive learning resource. Access to the lab is purchased with your textbook. The MAL information that accompanies this syllabus includes login information. Using the online accounting lab will give students more practice with accounting concepts presented in class and in the text and is an excellent resource for help outside of class. For instance, there are additional practice problems, chapter pre- and post-quizzes, PowerPoints and numerous other resources available. I will be transferring all of your homework and quiz scores from MAL into my master BA 213 gradebook. This gradebook will be updated frequently (but not in real time) and posted on our course Moodle site about once a week.

**Homework:** There are x homework assignment sets in MAL worth x points each. They are due by 7:00 am on the dates listed on the outline. You may continue to work the assignment until the due date & time. When complete, you may want to print the assignment for future review. **Late assignments will not be accepted and you will not be able to access the assignment after the due date. Again, late homework will not be accepted and you will not have access to the problem on-line after the due date.** All homework assignments and quizzes will be reviewed in class for clarification and reinforcement purposes. You may start your work any time before the due dates. Students who assert initiative by getting ahead and staying ahead on homework completion tend to outperform poor time managers by a wide margin. All homework assignments and quizzes will be available online on or before the first day of class.

**Quizzes:** Eleven quizzes in Pearson MyAccountingLab will be graded and are due **at the time and date** listed. The same expectations as homework (above) apply.

**Term Project (REQUIRED) and In-class Ethics Assignment:** The Term Project will be introduced in class on Tuesday May 16th . This Project will require the use of computer spreadsheet software and hard copies are due by or before 8:00 am Thursday, June 8th . Emailed submissions will not be accepted. There will be no extensions or allowances for late submissions. Timely submission of the assigned project is required in order to receive a final grade of "C" or higher. There will also be an in-class Ethics assignment administered in class on Thursday May 18th only. There will be no make-up opportunity for the Ethics assignment.

**Exams:**

Two exams will be given. Exams will include objective and computational questions and should take a well- prepared student approximately 90 minutes to complete. Please bring your single-use calculator to each exam. Exams are closed-notes and closed-book. See course outline for exam dates. Exams must be taken on the date scheduled unless prior arrangements have been made. If the mid-term exam is missed for any reason, a 20 % late deduction will be assessed. Failure to take the midterm or final within one week following the originally scheduled dates will result in complete forfeiture of each respective 110 point opportunity.

**LBCC COMPREHENSIVE STATEMENT OF NONDISCRIMINATION:**

LBCC prohibits unlawful discrimination based on race, color, religion, ethnicity, use of native language, national origin, sex, sexual orientation, marital status, disability, veteran status, age, or any other status protected under applicable federal, state, or local laws. (For further information: <http://po.linnbenton.edu/BPsandAPs/>)

**CENTER FOR ACCESSIBILITY RESOURCES:**

You should meet with your instructor during the first week of class if you have a documented disability and need accommodations, your instructor needs to know medical information about you, or you need special arrangements in the event of an emergency. If you believe you may need accommodation services please contact Center for Accessibility Resources, (541) 917-4789. If you have documented your disability, remember that you must make your request for accommodations through the Center for Accessibility Resources Online Services web page every term in order to receive accommodations.

**ACADEMIC INTEGRITY:**

Students are expected to follow College policies regarding academic integrity as articulated in the Students Rights and Responsibilities Handbook (<http://www.linnbenton.edu/studentrights/standards.html>). You will receive an F in the course if you are found to be involved in academic dishonesty (cheating, plagiarism, etc.).

**SYLLABUS/OUTLINE:**

This syllabus/outline are a guide, not a contract. If something listed does not make sense, please talk with me. If changes are made, I will announce them in class. Not reading the syllabus does not constitute a valid excuse for missing a due date. Accounting professionals are expected to be on time at all times.

**House Rules:**

**No formal breaks are scheduled during classes. You may leave to use the facilities whenever necessary.**

**Please turn phones and other similar electronic devices to silent during class.**

**Laptops may be open only if you are using them to take notes.**

**Smart phones may not be used for the calculator functions.**

**How to Do Well In BA 213**

- Read your assigned chapters before you come to class! Make notes while reading.
- Review the slides in Pearson MyAccountingLab to reinforce.
- Come to every class.
- Begin the homework assignments ahead of the due dates.
- Work through the Try It! Exercises throughout the chapters.
- Make yourself familiar with the Key Terms at the end of each chapter.
- Take advantage of the accounting lab and tutor in MKH 104.
- Re-do the exercises that we do during class for more practice.
- Start the project early.
- See me for assistance, early, if you have trouble with the project.
- On blank sheets of paper - can you write out the basic format of a Balance Sheet, an Income Statement, a Statement of Retained Earnings, and a Cash Flow Statement? (Answer 'yes' and you should do well in this course.)
- If you are given various types of transactional data, can you develop financial statements? (Answer 'yes' and you should do well in this course.)
- On examinations, use a pencil and eraser instead of a pen. You'll also need a pencil for your Scantron answer sheet.

## CLASS SCHEDULE & ASSIGNMENTS:

Week 1	01/09	Course overview, Chapter 16 Introduction Chapter 16 Set A assign's: S16-3, S16-5, S16-8, S16-10, E16-15 due 01/11 by 7:00 am
	01/11	Chapter 16 Set A assign. review. Chapter 16 Set B assign's: E16-23, E16-24 due 01/16 by 7:00 am
Week 2	01/16	Chapter 16 Set B assign. review. ( <b>Ch. 16 quiz due by 11:00 pm</b> ) Chapter 17 Introduction Chapter 17 Set A assign's: E17-18, E17-19, & E17-22 due 01/18 by 7:00 am
	01/18	Chapter 17 Set A assign. review. Chapter 17 Set B assign's: E17-24, E17-25, & E17-26 due 01/23 by 7:00 am
Week 3	01/23	Chapter 17 Set B assign. review. ( <b>Ch 17 quiz due by 11:00 pm</b> ) Chapter 18 Introduction Chapter 18 assign's: S18-1, E18-18, E18-19, & E18-20 due 01/25 by 7:00 am
	01/25	Chapter 18 assign. review. ( <b>Ch 18 quiz due by 11:00 pm</b> ) Chapter 19 Introduction Chapter 19 assign's: S19-1, S19-2, & S19-3 due 01/30 by 7:00 am
Week 4	01/30	Chapter 19 assign. review. ( <b>Ch 19 quiz due by 11:00 pm</b> ) Chapter 20 Introduction Chapter 20 assign's: E20-19, E20-20, E20-21, E20-22, & E20-23 due 02/01 by 7:00 am
	02/01	Chapter 20 assign. review. ( <b>Ch 20 quiz due by 11:00 pm</b> ) Begin independent Midterm prep
Week 5	02/06	<b>Review for Midterm</b>
	02/08	<b>Midterm Exam</b>
Week 6	02/13	<b>Midterm results.</b> Chapter 21 Introduction. Chapter 21 assign's: E21-14, E21-5, E21-16, & E21-17 due 02/15 by 7:00 am
	02/15	Chapter 21 assign. review. ( <b>Ch 21 quiz due by 11:00 pm</b> ) Chapter 22 Introduction. Chapter 22 assignments E22-23, & E22-24 due 02/20 by 7:00 am
Week 7	02/20	Chapter 22 assignment review. ( <b>Ch 22 quiz due by 11:00 pm</b> ) <b>Project Introduction</b>
	02/22	Chapter 23 Introduction. Chapter 23 Set A assign's S23-1, S23-4, & E23-15 due 02/27 by 7:00 am.
Week 8	02/27	Chapter 23 Set A assign. review. Ch 23 Set B assign's E23-16, & E23-19 due 03/01 by 7:00 am.
	03/01	Chapter 23 Set B assign. review. ( <b>Ch 23 quiz due by 11:00 pm</b> ) Chapter 24 Introduction. Chapter 24 assign's: S24-4, E24-16, & E24-17 due 03/06 by 7:00 am
Week 9	03/06	Chapter 24 assign. review. ( <b>Ch 24 quiz due by 11:00 pm</b> ) Chapter 25 Introduction Chapter 25 assign's: S25-1, S25-2, S25-5, S25-6, & P25-30B due 03/08 by 7:00 am
	03/08	Chapter 25 assign. review. ( <b>Ch 25 quiz due by 11:00 pm</b> ) Chapter 26 Introduction Chapter 26 assign's: E26-16, E26-20, E26-21, & E26-23 due 03/13 by 7:00 am
Week 10	03/13	Chapter 26 assign. review. ( <b>Ch 26 quiz due by 11:00 pm</b> ) <b>Projects Due at Start of Class</b> <b>Project Solution Review</b>
	03/15	<b>Review for Final</b>
Final:	03/20	Final Exam on Chapters 21-26; <b>7:30-9:20 am (Tuesday)</b> in our regular classroom