

Destination Graduation (HD 120)

Fall 2021 Syllabus

Purpose of this Syllabus

This syllabus contains all the vital information about this course—what you'll be learning, what will be expected of you, and what you can expect from me. Essentially, this syllabus is a contract that states what is required of both of us during the term. It includes information about what we will be learning and how you will be evaluated (graded). Since this is a valuable document, you should study it and refer to it often.

Instructor & Course Information

- **Course Name:** DG: Sciences
- **Course Number:** HD 120
- **CRN:** 24670
- **Instructor:** Deron Carter
- **Campus/Location:** Remote (on the internet)
- **Course Access:** Moodle. *All LBCC students have a Moodle account. Access with Single Sign-On ID and password.*
- **Course Start Date:** Wednesday, September 22nd (Welcome Day- Week 0)
- **Class Time/Dates:** No specified class times. See "Course Schedule" Below for weekly deadlines.
- **Zoom Office Hours:** M 10-11, W 3-4, F 9-10
- **Zoom office hours link:** Please schedule office hours using this [link](#)
- **E-mail:** carterd@linnbenton.edu

Course Description & Course Benefits:

Focus is on promoting student success. Students learn strategies for college success, become familiar with campus resources, establish a relationship with their advisor and develop an education plan for their college career.

The transition to college presents unique challenges. Whether you're a recent high school graduate or a student returning to school after time away, this course is designed to provide you with the tools and information you need to apply your strengths and meet your educational goals. Destination Graduation provides a small, welcoming environment in which you can learn and problem-solve. By the end of the term, you will

have a concrete roadmap to graduation. You will also develop valuable relationships with people who can support you along the way.

Learning Outcomes

After successful completion of the course you will be able to:

1. Identify your responsibilities, characteristics of successful students, and the barriers to college success.
2. Apply introductory critical thinking skills.
3. Navigate important electronic educational resources.
4. Develop a specific Education Plan related to your career/educational goals.
5. Locate and know how to access support services and educational resources.
6. Establish relationships with peers, LBCC faculty, staff, and an advising relationship with a designated academic advisor.

Required Text

None. All readings will be provided electronically.

Expectations

- Log into Moodle regularly (two times per week).
- Complete all assigned weekly readings and discussion forums.
- Complete all weekly assignments after carefully reading assignment instructions.
- Get the most out of your assignments by taking advantage of how they can help you in other classes.
- Check your LBCC student email at least 3 times per week.
- Contact the [Student Help Desk](#) when technical issues arise.
- Ask me questions when you have them. I'm always happy to help.
- Communicate when something isn't working for you.
- Problem-solve college navigation issues with my help and the help of your peers. When you encounter an issue, do something to resolve it.
- Support your fellow students.

Course Schedule

DG Online is what's called an "asynchronous" class. This means that you are not expected to participate in any live class sessions but you will work on your own time to complete readings, assignments, and discussions by the weekly deadlines.

Although the weeks begin on Monday and end on Sunday, I will grant you access to the material on the previous Friday to accommodate those of you that would like to get a head start. Most weeks will follow the pattern below:

1. Every Friday at midnight (12:01 am), the upcoming week's material will be made available. This will include announcements, readings, discussions, and assignments.
2. Every Thursday at 11:59 pm, your assignments and initial discussion posts are due.
3. Every Sunday at 11:59 pm, your discussion responses to two classmates are due.
4. In addition to your smaller weekly assignments, your final Education Plan assignment is due by Wednesday of Week 10. You may submit it any time during the term.

There will be a few exceptions to this timeline, which will be clearly noted in the week's materials. Week 0 is one of these exceptions, as it begins on Wednesday and ends on Sunday.

Evaluation

Grading

This is a pass/no pass class. In order to receive a "pass" you must do all of the following:

1. Complete 70% of discussions
2. Complete 70% of assignments
3. Meet (virtually) with your Advisor
4. Submit an Education Plan that was completed with your Advisor (signed by Advisor or completed in DegreeWorks).

Late Work

On-time assignments are an essential element of college success. Please talk to me if you are having difficulty meeting course deadlines and we can work on a solution so that you don't get behind. I may allow a late assignment if you communicate your need for an extension in advance of the deadline.

Remote Instructional Methods

In response to state recommendations related to the spread of COVID-19, the majority of fall courses will be offered remotely (on the internet). For our class, this means that you will access all course materials in your student Moodle account.

Learning Material & Assignments

Readings, links, and assignments will be organized by week in Moodle. You can access them at any time during the week as long as you have completed the work by the deadlines.

Technology Requirements:

You will need access to a computer and reliable internet. We recognize that technology may represent a barrier to some students during this period. LBCC offers several resources to students which may help you address these barriers. See LBCC's COVID-19 frequently asked questions for students. If you know your circumstances will make it difficult, please contact me as soon as possible so we can work together to find a solution.

College Policies

Disability services and personal emergency arrangements:

Students who may need accommodations due to documented disabilities, who have medical information which the instructor should know, or who need special arrangements in an emergency should speak with their instructor during the first week of class. If you believe you may need accommodations but are not yet registered with the Center for Accessibility Resources (CFAR), please visit the CFAR Website for steps on how to apply for services or call 541-917-4789.

Basic Needs

Any student who has difficulty affording groceries or accessing sufficient food to eat every day, or who lacks a safe and stable place to live, and believes this may affect their performance in the course, is urged to contact the Roadrunner Resource Center for

support (resources@linnbenton.edu , or visit us on the web www.linnbenton.edu/RRC under Student Support for Current Students). Our office can help students get connected to resources to help. Furthermore, please notify the professor if you are comfortable in doing so. This will enable them to provide any resources that they may possess.

LBCC Comprehensive Statement of Nondiscrimination

LBCC prohibits unlawful discrimination based on race, color, religion, ethnicity, use of native language, national origin, sex, sexual orientation, gender, gender identity, marital status, disability, veteran status, age, or any other status protected under applicable federal, state, or local laws. For further information see Board Policy P1015 in our Board Policies and Administrative Rules. Title II, IX, & Section 504: Scott Rolen, CC-108, 541-917-4425; Lynne Cox, T-107B, 541-917-4806, LBCC, Albany, Oregon. To report: [linnbenton-advocate.symplicity.com/public report](http://linnbenton-advocate.symplicity.com/public-report).

Know your rights and responsibilities

LBCC students have rights: the right to free speech, the right to assemble, the right of a free press, etc. LBCC students also have responsibilities to their community: the responsibility to participate and engage in class, the responsibility to advocate for their needs (ask for help), the responsibility to support a respectful teaching and learning environment, the responsibility to treat all persons with respect, the responsibility to be truthful and honest in all work and communications, and the responsibility to follow staff directions, local, state, and federal laws.

Rights and responsibilities balance together to create the best learning environment. For example, while you have free speech in the café or courtyard, in class the instructor decides whose turn it is to talk and what the topics for conversation will be. Students are free to believe what they believe, but instructors may require students to learn and recite concepts, principles, or theories for a class even if the student does not believe those concepts. You play a role in creating a positive community at LBCC.

Please review your rights and responsibilities (<http://linnbenton.edu/go/studentrights>).

If you believe a student is violating your rights, ask to be treated with respect. If that does not cure the situation, report to Associate Dean Dr. Lynne Cox, Takena Hall Rm. 107. If you believe a faculty member or LBCC employee is violating your rights, please report to Human Resources, Scott Rolen, Calapooia Center Rm. 108.

Changes to the Syllabus

I reserve the right to change the contents of this syllabus due to unforeseen

circumstances. You will be given notice of relevant changes in class, through a Moodle Announcement, or through LBCC e-mail.

Proposed Class Schedule

Week 0: 9/22-9/26

- Due: PERTS assignment, Anticipating Challenges Assignment, Discussion Post (1), and Replies (2)
- Focus/Activity: Introduction and College Expectations

Week 1: 9/27-10/3

- Due: Course Organizer Assignment, Using Resources to Improve Academic Skills, Discussion Post (1), and Replies (2)
- Focus/Activity: Using Your Resources

Week 2: 10/4-10/10

- Due: Researching Your Chosen Career, Discussion Post (1), and Reply (1)
- Focus/Activity: Career, Education, and Advising

Week 3: 10/11-10/17

- Due: Confirmation of Scheduled Advising Appointment, Accessing Resources, Discussion Post (1), and Replies (2)
- Focus/Activity: Time Management and Communication

Week 4: 10/18-10/24

- Due: Learning Worksheet, Time Mindfulness Assignment, Discussion Post (1), and Reply (1)
- Focus/Activity: Learning, Mindset, and Intelligent Practice

Week 5: 10/25-10/31

- Due: Info. Literacy Assignment, Discussion Post (1), and Replies (2)
- Focus/Activity: Critical Thinking and Informational Literacy

Week 6: 11/1-11/7

- Due: Discussion Post & Replies (2)
- Focus/Activity: Academic Requirements, Funding & Registration

Week 7: 11/8-11/14

- Due: Priority deadline for education plan, Personal Financial Fitness Task, Discussion Post & Replies (2)
- Focus/Activity: Financial Fitness

Week 8: 11/15-11/21

- Due: Discussion Post (no replies this week)
- Focus/Activity: General Education & Successful Registration

Week 9: 11/22- 11/28 (Holiday Break).

- Due: Nothing due.
- Focus/Activity: None.
- *Note: while there is a break during this week for this course, the college is still open on Monday, Tuesday, and Wednesday and you will be expected to attend your other classes (unless otherwise communicated by your instructors).*

Week 10: 11/29-12/5

- Due: Letter to a New Student, Education Plan, Final Discussion, First-Year Experience Course Evaluation
- Focus/Activity: Taking Control of Your Own Future

Week 11: