

**Minutes of Board of Education Meeting
October 19, 2016 6:00 p.m.
Albany Campus, Boardroom CC-103**

Board of Education members in attendance

Jim Merryman (*Chair*), Shelly Garrett, R. Keith Frome, Dick Running, Ron Mason, Randy Camp

Staff and Representatives in attendance

Greg Hamann, Ann Buchele, Bruce Clemetsen, Dave Henderson, Debby Zeller (*Classified*), Joe Paris (*Faculty*), Mary Borman (*Part-Time Faculty*), Eric Slyter (*Student Leadership*), Amanda Kliever

The meeting was called to order at 6:00pm,

CHANGES TO THE AGENDA - None

CITIZEN COMMENTS – None

INTRODUCTIONS

Division Deans introduced their new full-time faculty.

David Becker, Dean, Business, Applied Technology, and Industry introduced:

Cameron Moran (Welding), Ryan Powell (Machine Tool), Troy Kemper (Water, Environment & Technology), Ken Dickson-Self (Mechatronics), Scott Ballard (Welding), Josh Green (Culinary Arts)

Katie Winder, Dean, Arts, Humanities & Social Science introduced:

Zakir Khan (Communication), Anne McGratten (Visual Arts), Isabelle Havet (Visual Arts)

Linda Carroll, Dean, Healthcare introduced:

Terese Jones (JOBS), Beth Moyer (Occupational Therapy Assistant), Crystal Massey (Nursing), Kim Powell (Nursing)

Jason Kovac, Dean, Academic Foundations and Extended Learning introduced:

Malinda Shell (Adult Re-Entry/Career Pathways), Sherry O'Boyle (Contracted Training), Diana Boro-Boswell (First Year Experience/Destination Graduation)

Andrew Feldman, Dean, Science, Engineering & Mathematics introduced:

Shannon Harbert (Math), Claire Burke (Math), Nicole Seaders (Math), Brian Reed (Engineering)

Lynne Cox, Associate Dean, Student Affairs introduced:

Carrie Randall (Advising), Lisa Hoogesteger (Advising), Leela Magdalena (Advising)

Robin Havenick, Poetry Club Advisor introduced LBCC's new Student Poet Laureate, Christopher Mikkelson.

Dr. Ann Buchele wanted to take a minute to thank Christy Stevens, Education/Child and Family Studies Faculty, for her role as lead of the Instructional Strategies Institute (ISI). ISI is a year-long cohort of new full-time faculty that meets 3 days before Fall Term, and then on a monthly basis to learn the ins and outs of LBCC.

CHAIR COMMENTS (Chair Merryman)

Chair Merryman reminded the Board and guests that Board meetings are held in public so the public can attend and observe the Board conduct business, but it is an official meeting for the Board members and the president. He asked that the representatives submit written reports and the Board will ask questions or offer time for additions to their reports. He also reminded everyone that there is an opportunity at the beginning of every meeting for the public to make their comments.

GENERATIVE ACTIVITY

A) Athletics and Student Success – Leslie Hammond and Randy Falk

Leslie offered a summary about the Athletics and Student Success report. Two year ago, baseball was reinstated along with another women's sport, providing certain criteria was met. Those criteria are: 1) recruitment would be largely local, most athletes from our service district (40% from Linn and Benton Counties, and 80% from the state of Oregon); 2) high expectation of completion rate, 50% from student athletes; 3) the community would show a commitment to our athletic programs. The report reflects how the athletics program is progressing on the criteria. What is going well: success rate is good, but they're still working to improve that. Retention rate for student athletes is higher than the average for LBCC, but not yet to the national rate. LBCC student athletes GPA is on par with non-athlete students. The coaches and Athletic Director want our students to perform at an exceptional rate and be good role models for their peers.

Where they discovered there is still work to do: completion of gateway courses, which is being addressed with Guided Pathways and advising plan opportunities, study halls/study tables. Community support, mainly monetary support through fundraising. They have some strategies to build stronger relationships with alumni to help with fundraising and finding opportunities out in the community.

Dr. Frome asked if Ms. Hammond could report on the current retention rate in January, she will check with Institutional Research and try to get that information to the Board. Mr. Camp will share with Ms. Hammond and Mr. Falk, the information he learned about athletics at a recent conference he attended. Chair Merryman wanted clarification the graph labeled Focus on Academic Progress: Progression Points. It was unclear what the comparison was. Leslie will do more research and report back.

STRATEGIC ACTIVITY

1. OCCA - Mr. Mason reminded the Board that the OCCA Fall Conference is coming up in November. It will be held at Sunriver Resort, November 2-5. OCCA Board meeting is November 18 at Oregon Coast Community College.
2. ACCT – Dr. Frome and Mr. Camp attended the ACCT Legislative Summit in New Orleans. Both agreed it was a great conference, a lot of good information. He went to a session about Board and President communication. Dr. Frome handed out his written summary. He went to a session regarding advising high school students. Another session he attended focused on advising and career assessment in advising so students enter fields that will make it more likely they'll finish. This has been shown to improve their completion rates.

3. Foundation – Mr. Camp let everyone know that there will be a special celebration on Thursday, December 8th to celebrate the 50th anniversary of the bond that created LBCC. Tickets are \$25 and include hors d' oeuvres, drinks, and entry to the choir concert, where our President will be featured in a solo!
- B) Campus Representative Reports:
1. Classified, Ms. Zeller – Nothing additional from her written report.
 2. Student Leadership Council, Mr. Slyter – He wanted to add that since he submitted his written report, the SLC has registered 139 students (639 total) and one instructor to vote! The last SLC hires will be finished up the day after the Board meeting and he would like to introduce the full team at the next Board meeting. Students are enjoying the new app. They're using it for everything from book buying, finding rides, academic issues, to pictures of cats!
 3. Faculty – Mr. Paris – Nothing additional.
 4. Part-Time Faculty – Mary Borman for Tim Black – Nothing to add to Mr. Black's report.

FICURIARY ACTIVITY

- A. Consent Agenda- **Mr. Running motioned to approve the Consent Agenda as submitted. Dr. Frome seconded. Motion to approve the Consent Agenda as submitted approved unanimously. (6,0)**
Chair Merryman wanted to note on the purchase quotes (Items 4b and 4c) that over \$600,000 came from the City of Albany funds, so not all of that is coming from our budget. He wanted to thank the City of Albany for their support of LBCC and the community.

B. Administrative Reports

President's Report- Dr. Buchele and Rob Priewe will be presenting on Guided Pathways at the OCCA conference. He and Mr. Merryman will be presenting on Pipeline. Next week kicks off his schedule of community presentations. They will feature Guided Pathways and Pipeline. Chair Merryman said he's also spoken to groups about Pipeline and Pathways. He is encouraging business leaders to get involved with the local high schools and LB and learn about it. President Hamann also let the Board know he has been meeting with our local state representatives advocating for funds to support community colleges.

Institutional Advancement – Mr. Stowell had nothing to add to his written report. Chair Merryman suggested the Board's alternative revenue sources committee communicate with the Foundation Board.

Academic Affairs and Workforce Development – Accreditation visit went well, they've received the email that included the 6 commendations, 2 because of the Board, and the recommendations offered. The recommendations are things we are already working on. She thanked the Board for their participation and let them know the accreditation team was very impressed and complimentary of them. She and President Hamann will travel to Seattle in January for the official report.

Dr. Buchele answered the Boards questions, and Chair Merryman appreciated the way she highlighted the six core principles for Pathways in her submitted report. Mr. Mason would like to see an example of a pathway, Ann hopes to have one to share in November, it would be a top-line map.

Student Affairs- Dr. Clemetsen had nothing to add to his report. Dr. Frome asked for clarification on credits. Dr. Clemetsen explained the "opt-out" assessment for students to progress on the part-time

map, rather than the full-time map. We have tools that show students how long their program will take based on how many credits per term they take.

Finance & Operations- Mr. Henderson notified the Board that there have been some delays in the construction projects that are having an impact on courses in NDT, theater and heavy equipment. The affected courses have been relocated to satisfactory locations.

Chair Merryman asked about roof replacements, Mr. Henderson let him know that the report from the roofing consultant will be completed by the end of the year.

C. Data Dashboard – President Hamann

President Hamann shared the first attempt at a data dashboard that translates the data collected into something that is easily understood. This dashboard is looking at our 3 strategic goals and how we are progressing toward those goals. The data is from an AtD cohort model, we are looking to a new model that includes successful transfer as a completion. The Board overwhelmingly agree successful transfer should be counted as a completion.

Goal #1: dashboard is unclear, it still needs some work. The way it's presented is unclear, it looks like we are trying to **get** our completion rate **to** 50%, not **increasing** our completion rate **by** 50%.

Goal #2: Attempting to ensure the distribution of success matches the distribution of our demographics. There is a graph for each dimension. Gender was the first presented with the district being evenly split between men and women. This graph shows the percentage of graduates in each year, women have been more successful than men. Mr. Mason thinks we should have data on the percentage of males that graduate amongst the males and same for females. President Hamann explained that is not our goal, our goal is not related to how many we get in, but how many there are, but we can add a new goal to incorporate this if the Board wishes. Mr. Mason didn't believe this needs to be a new goal, but would be important data. The target would be 50% to match the demographic of our district.

Second graph shows more graduates from Linn County than from Benton County. Transfers are not yet represented in this graph. Will be further broken down by school district, not just county. Mr. Mason thought enrollment from each county should be included. Should we show two separate graphs, one with the number enrolled and one with the number graduated?

The Board liked the third graph showing an increase in Hispanic/Latino students. 7.5% of our district is Hispanic/Latino. We have improved from 2.6% to 8.7% graduation rates in our Hispanic students. The income level graph is still a work in progress.

Goal #3: We don't have a lot of data on this goal yet.

President Hamann mentioned the first look at a dashboard is prompting great conversation. He will come back to the Board with another model based on the feedback provided.

BOARD COMMENTS (Chair Merryman)

Mr. Running – Mr. Running had no additional comments.

Mr. Camp – The ACCT conference was worthwhile, but it would have been nice to have the program with schedules in advance. Due to not having that, they may have missed some classes that would have been very beneficial.

Ms. Garrett – She would like to get a meeting together with the revenue committee to get going on their work. She is working on something she wants to share with the group.

Dr. Frome – Apologized for being late, he was at a big time soccer game watching his grandson and Amanda's daughter! Congratulations to Ann and her team for a great accreditation visit. He's looking forward to the final report. He also thanked the campus representatives for their reports.

Mr. Mason – We are mid-October, week 4 of the term. Keep truckin'!

Chair Merryman – The great accreditation report is a reflection on everyone. We celebrated Manufacturing Day last week and it has grown. Two year ago, there were two high schools that participated that brought about 20 students in. This year, there were 10 high schools participating with about 170-180 students! The kids were engaged and asked great questions and learned about their future opportunities.

Adjourned Regular Session at 8:45 PM